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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 PM, June 12, 2018

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

Attendance Taken at 5:34 PM:

Present:

- Rachael Brothers
- Clint Celio
- Erin Dobyms
- Geoff Ellis
- Jenny Goldstein
- Tony Holdridge
- Klaus Leitenbauer
- Amy Mecak
- Dr. Scott Smith
- Dr. Patrick Traynor

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

President Celio called the meeting to order at 5:34 p.m.

Other staff in attendance:

AnnaMaria Coletti

A. Agenda Approval

Motion Passed: Passed with a motion by Geoff Ellis and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Absent Tony Holdridge
- Yes Amy Mecak

2. CLOSED SESSION ITEMS

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

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C. Closed Session

Minutes:

The meeting was convened into closed session at 5:36 p.m.
Trustee Holdridge arrived during closed session.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

a. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Employment or Appointment per Government Code 54957

a. Title: Teacher

b. Title: Instructional Aide

c. Title: Instructional Assistant

d. Title: Instructional Assistant/Media Clerk

e. Title: School and Literacy Library Media Clerk

4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

D. Open Session - Call to Order

Minutes:

The meeting was reconvened into open session at 6:08 p.m.

President Celio reported on Closed Session Item 1.a.1. that the case has been settled with the understanding that the opposing defendants would not seek an award of their court costs and/or attorney fees if the district agreed not to appeal. Note that the district's attorney costs were approximately \$45,000.00, the defendant's attorney costs are not known. At stake was \$85,000.00 in reimbursements plus costs attorneys' fees if the District prevailed.

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President Celio further reported a link to the final judgment on this case will be posted in the minutes.

<https://publicportal.fresno.courts.ca.gov/FRESNOPORTAL/Home/WorkspaceMode?p=0>

E. Public Comment on Action Taken in Closed Session

3. HEARING OF THE PUBLIC

Minutes:

Ms. AnnaMaria Coletti, Teacher, spoke in support of Teacher Ms. Aubrey Trevett teaching the full day during school hours.

4. PRESENTATIONS

5. STAFF/DEPARTMENT/BOARD REPORTS

A. Parent Involvement Policy and Practices Annual Report per BP 6020 Parent Involvement

Minutes:

Dr. Scott Smith, Principal/Director of Student Services, updated the Board on revisions to the parent-teacher-student compact and parent involvement policy from the last meeting. He further reported surveys will be distributed in the registration packets.

B. Bear Valley

Minutes:

Klaus Leitenbauer, Business Manager, reviewed the Bear Valley Elementary School reopening timeline from January 2018 to present. He reported on staff hiring, textbook and supply orders, building repairs, site visits, and potentially adding features to the play yard. Mr. Leitenbauer advised the Board that the Division of the State Architect (DSA) has received the District plans and on the upcoming bid process. Teachers and staff will have access to the Bear Valley school upstairs rooms.

Mr. Leitenbauer provided estimated rental rates for the Busy Bears program and advised research continues into sharing common areas.

Superintendent Traynor reported on transportation logistics and enrollment for 2018-19 and future school years.

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6. CONSENT AGENDA ITEMS

A. Consent Agenda Approval

Motion Passed: Consent agenda was approved as amended with the following items pulled for further discussion:

Item B. Regular Board Meeting Minutes of May 8, 2018

Item E. Contract with Dan McCauley for Adapted Physical Education needs for the 2018-2019 school year

Item H. Accept donation of 26 boxes of rare and unique books from the DelMasso Family

- Passed with a motion by Amy Mecak and a second by Tony Holdridge.
- Yes Rachael Brothers
 - Yes Clint Celio
 - Yes Geoff Ellis
 - Yes Tony Holdridge
 - Yes Amy Mecak

B. Regular Board Meeting Minutes of May 8, 2018

Motion Passed: Motion to approve minutes with the following revisions:

Business Manager's Report, include consideration of purchasing one bus per year by 2021.

Information/Discussion Item C. Draft language for School Bond on Ballot and Resolution Ordering a School Bond Election and Authorizing Necessary Actions in Connection Therewith, correct language to read President Celio requested feedback to the Board before the June Board meeting.

Information/Discussion Item D. Discuss potential metrics for student achievement, strike sentence.

- Passed with a motion by Amy Mecak and a second by Tony Holdridge.
- Yes Rachael Brothers
 - Yes Clint Celio
 - Yes Geoff Ellis
 - Yes Tony Holdridge
 - Yes Amy Mecak

C. Monthly Warrants

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D. Ryland School Business Services Contract; effective July 1, 2018 through June 30, 2019

E. Contract with Dan McCauley for Adapted Physical Education needs for the 2018-2019 school year

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

Abstain Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

F. Approve Instructional Assistant/Media Clerk job description and placement on the Classified Salary Schedule range 32

G. Public employee employment and request to advertise and hire

H. Accept donation of 26 boxes of rare and unique books from the DelMasso Family

Motion Passed: Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

I. Approve Heartland Payment Solutions for cafeteria menu planning software; effective dates August 1, 2018 through July 31, 2019

J. Approve Steve & Sons Mobile Repair for vehicle and emergency generator repairs; effective dates July 1, 2018 through June 30, 2019

K. Approve School Services of California Agreement for Special Services, Fiscal Budget Services; July 1, 2018 through June 30, 2019

7. COMMUNICATIONS

A. Tuolumne Joint Powers Authority (JPA) notification per EC 42141 of no estimated accrued but unfunded cost under the current workers compensation program

B. California Department of Education letter regarding second interim positive certification

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8. ADMINISTRATIVE REPORTS

A. Superintendent's Report

Minutes:
Dr. Patrick Traynor, Superintendent, stated in the District Superintendent's report he combined the District and County reports and presented them during the District Board meeting. He reported to the Board on preparing for reopening Bear Valley Elementary School, Summer Academy staff, and open staff positions for the preschool.

B. Principal's Report

Minutes:
Dr. Scott Smith, Principal/Director of Student Services, expressed the District's appreciation of Board support for the year end activities and local agencies assistance with the Bike-A-Thon.

C. Business Manager's Report

Minutes:
Klaus Leitenbauer, Business Manager, stated he would present his report during Action Item 2. Public Hearing for the 2018-2019 Alpine County Unified School District Budget.

9. ACTION ITEMS

A. Unfinished Business

1. Discussion, second reading, and approval of CSBA recommended policies

Motion Passed: Motion to table Item h. BP/AR 3511 Energy and Water Management and approve all other policies. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

- a. BP 3110 Transfer of Funds (current policy up to date, re-approval not required)**
- b. BP/AR 3230 Federal Grant Funds**
- c. BP/AR 3250 Transportation Fees (for deletion from current policy)**

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- d. BP/AR 3270 Sale and Disposal of Books, Equipment, and Supplies
- e. BP 3400 Management of District Assets/Accounts
- f. AR 3440 Inventories
- g. AR 3460 Financial Reports and Accountability
- h. BP/AR 3511 Energy and Water Management
- i. AR 3512 Equipment
- j. BP 3515.2 Disruptions
- k. AR 3515.2 Disruptions (for deletion from current policy)
- l. BP 4156.2 Awards and Recognition

2. Review and adopt Award Nomination Procedures

Motion Passed: Passed with a motion by Amy Mecak and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

B. New Business

1. Public Hearing for the 2018-2019 Local Control Accountability Plan (LCAP)

Motion Passed: Motion to open the Public Hearing for the 2018-2019 Local Control Accountability Plan (LCAP). Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:

Superintendent Traynor; Erin Dobyns, Funding Coordinator/Special Project; Dr. Scott Smith, Principal/Director of Student Services; and Jenny Goldstein, Human Resources and Administrative Services Coordinator provided a PowerPoint presentation to the Board on revisions made to the 2018-2019 Local Control Accountability Plan. Needs and actions and services were revised based on stakeholder input regarding communication, discipline/student safety, student achievement, and climate.

Trustee Brothers spoke on the importance of how learners were currently doing and developing goals and data to ensure progress of Native American and special education students. She also spoke on

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data resources and metrics. Superintendent Traynor advised that student subgroups were addressed in the beginning of the plan. Trustee Mecak suggested updating the plan throughout the year and thanked staff for their work. President Celio spoke on the importance of including data and metrics to identify issues.

Motion Passed: Motion to close the Public Hearing for the 2018-2019 Local Control Accountability Plan. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

2. Public Hearing for the 2018-2019 Alpine County Unified School District Budget

Motion Passed: Motion to open the Public Hearing for the 2018-2019 Alpine County Unified School District Budget. Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:
Klaus Leitenbauer, Business Manager, provided a PowerPoint presentation to the Board on the 2018-2019 District and County budgets. The District showed \$350,000 deficit spending mainly due to increases in funding retirement plans, the reopening of Bear Valley Elementary School, and salaries. The County Office of Education revenues remained flat. He reiterated that the County pays tuition costs for students to attend Douglas County students. Mr. Leitenbauer explained a deficit will be realized by the District in 2018-2019 due to reopening Bear Valley Elementary School but not over the two years thereafter which are projected to have slight surpluses and assist in maintaining reserves. President Celio inquired about funding sources for retirement plans.

Mr. Leitenbauer further reported that bus purchases were not included in the budget due to deficit spending and facilities and equipment were at the end of their useful lives. President Celio expressed the Board's appreciation for the presentations on the Budgets and Local Control Accountability Plan.

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Motion Passed: Motion to close the Public Hearing for the 2018-2019 Alpine County Unified School District Budget. Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

3. Adopt the Alpine County Unified School District School Wellness Plan 2018-2020

Motion Passed: Passed with a motion by Amy Mecak and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

4. Approve Diamond Valley Elementary School Single Plan for Student Achievement

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

5. Review and first reading of Board Policies and/or Administrative Regulations

Motion Passed: Motion to waive the second reading and approve Board Policies and/or Administrative Regulations. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

- a. BP 1150 Commendation and Awards
- b. BP 1350 Recognition By and Awards from the Governing Board (for deletion)

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6. Adopt Resolution D 17-18-15: Resolution of the Board of Trustees of the Alpine County Unified School District Ordering a School Bond Election, and Authorizing Necessary Actions In Connection Therewith

Motion Passed: Polled vote: 5 ayes. Passed with a motion by Amy Mecak and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

7. Adopt Resolution D 17-18-16: Resolution of the Board of Trustees of the Alpine County Unified School District Ordering a School Bond Election, and Authorizing Necessary Actions In Connection Therewith

Motion Passed: Polled vote: 5 ayes. Passed with a motion by Rachael Brothers and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

8. Review and approve the Governance Handbook

Motion Passed: Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

9. Approve Resolution No. D17-18-14: Authorize District Agents for the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for the fiscal year 2018-2019

Motion Passed: Polled vote: 5 ayes. Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge

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Yes Amy Mecak

10. Approve Resolution D 17-18-11: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the June Board Meeting

Minutes:
Item 10 was not needed nor acted upon.

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. CSBA Annual Education Conference and Trade Show; November 29 - December 1, 2018, San Francisco, CA

B. School Safety Checklists: 2016-2017, 2017-2018

Minutes:
Trustee Brothers commented on the improvement from 2016-2017 to 2017-2018.

C. Discuss potential metrics for student achievement

Minutes:
President Celio advised due to discussion during the LCAP public hearing, metrics would be carried over to the next meeting and not be discussed at this time.

12. HEARING OF THE PUBLIC

Minutes:
There were no comments from the public present.

13. SUGGESTED ITEMS FOR FUTURE AGENDA

Minutes:
June 26, 2018 meeting: Compare parent, student, and staff climate survey results
July meeting: Minimum Wage

14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

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C. Closed Session

Minutes:

The meeting was convened into closed session at 8:00 p.m.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

a. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Employment or Appointment per Government Code 54957

a. Title: Teacher

b. Title: Instructional Aide

c. Title: Instructional Assistant

d. Title: Instructional Assistant/Media Clerk

e. Title: School and Literacy Library Media Clerk

4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

D. Open Session - Call to Order

Minutes:

The meeting was reconvened into open session at 8:45 p.m. President Celio reported no action had been taken.

E. Public Comment on Action Taken in Closed Session

15. ADJOURNMENT

Motion Passed: Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

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Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

Minutes:

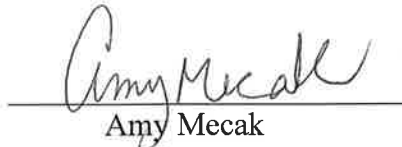
The meeting was adjourned at 8:46 p.m.

Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.
Superintendent



Amy Mecak
Clerk of the Board