

1 BOARD MEETING

2 ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

3 5:30 PM, March 13, 2018

4 Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

5 **Attendance Taken at 5:32 PM:**

6 Present:

7 Rachael Brothers
8 Clint Celio
9 Erin Dobyns
10 Geoff Ellis
11 Jenny Goldstein
12 Tony Holdridge
13 Mr. Klaus Leitenbauer
14 Amy Mecak
15 Dr. Scott Smith
16 Dr. Patrick Traynor

17 **1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

18 Minutes:

19 President Celio called the meeting to order at 5:32 p.m.

20 Other staff in attendance:

21 Katie Johnston

22 **A. Agenda Approval**

23 **Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

24 Yes Rachael Brothers
25 Yes Clint Celio
26 Yes Geoff Ellis
27 Yes Tony Holdridge
28 Yes Amy Mecak

Minutes:

Superintendent Traynor stated Closed Session item 1b. was not needed.

2. CLOSED SESSION ITEMS

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:

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The meeting was convened into closed session at 5:33 p.m.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

b. One Anticipated Litigation; significant exposure to litigation pursuant to subdivision (b) of Government Code 54956.9

2. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers Association

b. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Employment per Government Code 54957

a. Title: Teacher

b. Title: Instructional Assistant

c. Title: Instructional Aide

d. Title: Bear Valley Bus Driver

4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

D. Open Session - Call to Order

Minutes:
The meeting was reconvened into open session at 6:17 p.m. President Celio announced no action was taken.

E. Public Comment on Action Taken in Closed Session

3. HEARING OF THE PUBLIC

Minutes:
There were no comments from the public present.

4. PRESENTATIONS

5. STAFF/DEPARTMENT/BOARD REPORTS

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Minutes:
Trustee Mecak spoke on the Local Control Accountability Plan (LCAP) special Board meeting.

6. CONSENT AGENDA ITEMS

A. Consent Agenda Approval

Minutes:

Superintendent Traynor stated under consent agenda item G., the item should be revised to state up to 1.00 FTE.

Motion Passed: Consent agenda item G. was amended to read:

Increase Bear Valley Bus Driver, Lora Souza, from 0.60 up to 1.00 FTE, effective approximately July 1, 2018.

Consent agenda item D. was pulled for further discussion.

Motion to approved Consent agenda as amended. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

B. Regular Board Meeting minutes of February 13, 2018

C. Monthly Warrants

D. Small School Districts' Association Agreement for Independent Services

Motion Passed: Motion to approve Small School Districts' Association Agreement for Independent Services with a limit of \$7,500.00. Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

E. Travel request for Superintendent Traynor to attend the CCSESA General Membership Meeting being held in Los Angeles, CA during April 22-24, 2018

F. Approve Grant of Easement for Overhead Electric with Liberty Utilities

G. Approve public employee employment and personnel changes - recommendations to hire, increase FTE

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H. Budget revisions through January 31, 2018

1. General Fund 01

2. Pupil Transportation Equipment Fund 15

I. Request to advertise and hire for the 2018-2019 school year

1. Certificated Teacher, 1.00 FTE

2. Instructional Aide, 0.40 FTE

3. Instructional Aide/Cafeteria Server/Custodian, 0.60 FTE

4. Instructional Assistant (temporary)

7. COMMUNICATIONS

A. Diamond Digest, March 2018

B. Governor's May Revision Workshop

C. Alpine County Behavioral Health Services Wellness Programs March 2018 Calendar

8. ADMINISTRATIVE REPORTS

A. Superintendent's Report

Minutes:

Dr. Patrick Traynor, Superintendent, reported to the Board on the LCAP survey and Focus Group results and beginning the writing phase of the LCAP. He further reported on preparations for SBAC (Smarter Balanced Assessment Consortium) testing at Diamond Valley Elementary School and completion of the first intercession in February which included morning academic instruction, projects, and afternoon activities. Superintendent Traynor spoke on reaching out to local organizations to possibly implement a combined intercession in April.

B. Principal's Report

Minutes:

Dr. Scott Smith, Principal/Director of Student Services, reported to the Board on the Parent Participation Night being held on March 22nd, dinner and child care would be provided.

C. Business Manager's Report

Minutes:

Klaus Leitenbauer, Business Manager, provided a PowerPoint presentation to the Board on the District and County Office of Education 2017-2018 second interim financial reports.

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9. ACTION ITEMS

A. Unfinished Business

1. Discussion, second reading, and approval of CSBA recommended policy AR 4161.11, 4261.11, 4361.11 Industrial Accident/Illness Leave

Motion Passed: Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

B. New Business

1. Approve the District certification of the 2017-2018 second interim financial reports

Motion Passed: Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:
Trustee Brothers expressed her appreciation of recap pages included in the second interim financial reports.

2. Approve a five percent (5.00%) increase for Board of Trustees stipends effective March 1, 2018

Minutes:
No motion was made.

3. Discussion and possible approval of requests from Certificated Employees to have Job Share assignment for the 2018-2019 school year

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

4. Approve the individual District 2018-2019 Certificated contract renewals

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Motion Passed: The individual District 2018-2019 certificated contract renewal list was amended to exclude Joe Voss. Passed with a motion by Amy Mecak and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:
Superintendent Traynor advised the Board Mr. Joe Voss, Teacher, would not be returning for the 2018-2019 school year.

5. Review and possibly approve first draft of 2018-2019 School Calendars

Motion Passed: Motion to approve the first draft of the 2018-2019 school calendars for Diamond Valley Elementary School and the Alpine County Secondary Community Day School revised to move minimum days prior to the end of quarter. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

- a. Diamond Valley Elementary School**
- b. Alpine County Secondary Community Day School**

6. Discussion, first reading, and approval of CSBA recommended policies

Motion Passed: Motion to waive second reading and approve CSBA recommended policies. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

- a. BP 6000 Concepts and Roles in Instruction**
- b. BP/AR 6145.5 Student Organizations and Equal Access**
- c. BP 6151 Class Size**
- d. E 6162.52 High School Exit Examination**
- e. BP 6162.8 Research**
- f. BP 6177 Summer Learning Programs**
- g. BP/AR 6178 Career Technical Education**
- h. BP 6181 Alternative Schools/Programs of Choice**
- i. BP 6155 Challenging Courses by Examination**

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7. Approve Resolution D 17-18-11: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the March Board Meeting

Minutes:
Item 7. was not needed nor acted on.

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. Date reminder: Board Workshop, April 13, 2018; Administrative Annex

Minutes:
Trustee Mecak mentioned working on the vision statement and Board evaluation during the upcoming Board Workshop. She mentioned the question format of the CSBA online form. President Celio requested continuing with the prior procedure for comparison to last year's results. The Board discussed bringing in a facilitator and President Celio expressed his desire to align the budget and LCAP.

B. Date reminder: Form 700, Statement of Economic Interests; due no later than March 30, 2018

C. Distribution of CSBA Professional Governance Standards for School Board Self-Evaluation

12. HEARING OF THE PUBLIC

Minutes:
Ms. Lauren Schimke, Bear Valley resident, requested a standing item for Bear Valley be included on the agendas and stated the foundation name had changed to the Bear Valley Education Foundation.

13. SUGGESTED ITEMS FOR FUTURE AGENDA

Minutes:
Trustee Brothers recommended revising policy regarding transferring certificated teachers.

14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:
The meeting was convened into closed session at 7:18 p.m.

1. Conference with Legal Counsel

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a. Title: Teacher

b. Title: Instructional Assistant

c. Title: Instructional Aide

d. Title: Bear Valley Bus Driver

4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

D. Open Session - Call to Order

Minutes:
The meeting was reconvened into open session at 7:28 p.m. President Celio announced the Board's desire to limit the Small School Districts' Association Agreement for Independent Services to \$7,500.00.

E. Public Comment on Action Taken in Closed Session

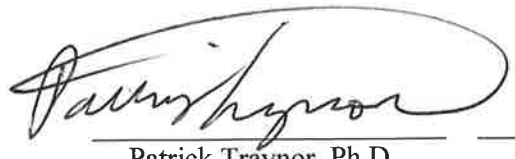
15. ADJOURNMENT

Motion Passed: The meeting was adjourned at 7:30 p.m. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

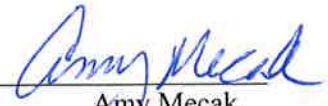
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Respectfully submitted: Approved by:



Patrick Traynor, Ph.D.
Superintendent



Amy Mecak
Clerk of the Board