

Diamond Valley Elementary School
Parent Guide
Positive Behavioral Interventions and Supports
(PBIS)



Honest
Accountable
Wise
Kind

Diamond Valley Elementary School
PBIS and Behavior
Expectations

2018-19

Hello Hawk Families,

PBIS (Positive Behavioral Interventions and Supports) is a schoolwide approach to positive behavior and a process for creating safer and more effective schools. The process focuses on improving a school's ability to teach and support positive behavior for all students using positive reinforcement. When PBIS is implemented with fidelity, the overall school environment is calm and conducive to learning and instructional time is more effectively used for teaching.

At Diamond Valley we will have:

- Agreed upon matrixes of behavioral expectations in all areas (i.e. bathroom or cafeteria)
- HAWK Feathers and a HAWK Store
- HAWK Students of the Month & schoolwide assemblies
- An office referral system
- A Check In and Check Out (CICO) System for students who need additional support and supervision. This will not begin until mid-September.

This packet is a brief overview of our systems. If you have any questions or comments, feel free to speak to your student's teacher. There is a PBIS team at Diamond Valley that teachers and parents can use as an additional resource.

We are looking forward to working with you as a school community to provide a safe and successful school year.

Sincerely,

Nancy Lampson
Interim Principal

8/1/2018

Introduction

Positive Behavioral Interventions and Supports (PBIS) begins with the idea that students are capable of making good choices if the expectations have been clearly defined and modeled. At Diamond Valley, we will consistently be teaching and modeling the correct behavioral expectations. The following information details how PBIS is supported at Diamond Valley.

HAWK Feathers & HAWK Store

Teachers are encouraged to distribute “HAWK Feathers” frequently to students they observe in common areas of the school making good choices as outlined in the Diamond Valley PBIS Matrixes. Students will be invited to use Feathers to purchase items at the school store one time per week at their classroom’s scheduled time. Students may also have the option of using Feathers to purchase other activity based rewards from their teacher’s class store.

Hawk of the Month

Each month, one student from each grade level will be designated the HAWK of the month. The Hawks of the Month and their families will be invited to the Hawk Breakfast, held once per quarter.

Character Education and Monthly themes

Each month will have a designated “Character Trait” and that trait will be mentioned in the morning message each day. Each week, one class will deliver the pledge of allegiance along with a Hawk message created by students from that classroom.

September: Respect

October: Responsibility

November: Unity

December: Compassion

January: Wisdom

February: Cooperation

March: Courage

April: Integrity

May: Forgiveness

June: Hope

Office Referral

Some students will choose inappropriate behavior even after having been taught our expectations, teachers offering reminders for expected behaviors, and our positive reinforcement system. When this happens, the Diamond Valley teaching staff will respond with a referral form. This form is in line with the school's expectation matrixes and PBIS ideals. Students who repeat the same offense three times will be reported to the main office with a major referral form. Before the referral form is completed, the teacher will try to manage the situation through established classroom management.

Major Offenses

Major offenses, as outlined in the discipline matrix, will be referred to the principal's office. If a student enacts a major offense he or she will be removed from class and sent to the principal's office with a referral form. A copy of the referral form will be sent home with the student for parental/guardian review. You can also expect a follow up phone call from an administrator.

Diamond Valley School

Discipline/Referral Levels

Level 1 – Incidental Violations (Non-referred/Non- recorded)	Level 2 – Minor Violations (Non-referred/Recorded)	Level 3 – Major Violations (Referred/Recorded)	Level 4 – Major Violations² (Referred/Recorded)
<ul style="list-style-type: none"> • Running when unsafe • Defiance/Uncooperative • Disrespect • Disruptive • Inappropriate language or comments (incidental) • Out of seat w/o permission • Breaking common area rules 	<ul style="list-style-type: none"> • Repeated Level 1 offense • Misrepresentation of work • Inappropriate behavior in bathrooms • Indirect inappropriate language/gestures/drawing (minor) • Use of electronic devices • Inappropriate physical contact (minor) 	<ul style="list-style-type: none"> • Repeated Level 2 offenses • Direct inappropriate language/ gestures/ drawing • Internet misuse/ cyber bullying • Fighting & physical aggression • Harassment • Bullying: <i>on-going physical act or conduct toward the same target</i> • Willful defiance • Property damage/misuse • Taking items without permission • Taking pictures or video without consent • Obscenity • Inappropriate display of affection • Other major violations below Level 4 	<ul style="list-style-type: none"> • Possession, selling, or furnishing a firearm • Brandishing a knife at another person • Unlawfully selling a controlled substance listed in <i>Health and Safety Code</i> Section 11053 et. seq. • Committing, or attempting to commit, a sexual assault as defined in subdivision (n) of <i>EC</i> 48900 or committing sexual battery as defined in subdivision (n) of 48900. • Possession of an explosive.
<p>The staff addresses the behavior using classroom management strategies and logical consequences (recognition of action, reset time to refocus, etc.). Non-referred means no administrative referral or recording into the student’s disciplinary record is required</p>			
<p>¹ “Suspension, including supervised suspension as described in Section 48911.1, shall be imposed only when other means of correction fail to bring about proper conduct.” E.C. 48900.5</p> <p>² “The principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct” E.C. 48915</p>		<p>Available Options:</p> <ul style="list-style-type: none"> • Warning • Reset Time/Reflection • Conference with student • Admin intervention • Counselor intervention • Counseling during non-instruction time • Restitution • Intensive Supervision • In-school interventions (classroom or office) • Parent informed (email/phone/in-person) 	<ul style="list-style-type: none"> • Referral to/Collaboration w/ Law Enforcement • Alternative to Suspension (e.g., parent to stay with the student during specified times of the school day) • Suspension¹ (____hours/ days) • Expulsion² • Other _____

Diamond Valley School/ School Behavior Process

	Level 1- Incidental Violations	Level 2- Minor Violations	Level 3 & Level 4- Major Violations
Addressing the Behavior	<p>Staff-handled</p> <p>The staff addresses the behavior using classroom management strategies.</p>	<p>Staff-handled</p> <p>The staff handles the behavior using logical consequences (apology for action, take a break, or loss of privilege, focus room).</p>	<p>Office-managed</p> <p>Send the student to the office where the administrator will address the behavior.</p>
Forms	<p>No form</p>	<p>Referral Form</p> <p>Complete form and forward hard copy or email to data entry staff member.</p>	<p>Referral Form</p> <p>Complete form and forward hard copy or email to administrator.</p> <p>A copy of the referral will be sent home for parental/guardian review.</p>

How Parents Can Partner

You are an important part of the success of PBIS. You can assist the school staff in the following ways:

1. Remind your child of the HAWK Traits:

- Honest
- Accountable
- Wise
- Kind

2. Help your child be at school on time and ready to learn. Students should arrive between 7:45 and 8:00 am. Classroom instruction begins at 8:15. Children who are tardy have a more difficult time following the flow of the day and often disrupt learning that has already begun.

3. After school, ask your child how many Hawk Feathers they have earned and find out what behaviors were exhibited in order to earn the Feathers. Offer your child praise and reinforcement for these behaviors. We encourage you to use consistent language and reinforce the expectations of our school community as described in this PBIS Guide.

4. If you feel that your child has been having a difficult time following the expected Hawk Traits, please feel free to contact his/her teacher. Thank you for your cooperation and continued support!

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Diamond Valley HAWK PBIS Parent Agreement

Date _____

I _____ (Please print), parent/guardian

Of _____, grade _____,
have read and understand the principles of the Positive Behavioral Intervention and Supports (PBIS) system as it will operate at Diamond Valley School. If I have any questions or concerns regarding the information presented here, I will contact my child's teacher, school counselor, or the principal.

I understand the rewards system supporting positive behaviors and the consequences given for students whose behaviors are disruptive to the learning environment.

Parent/Guardian Signature _____