

BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF  
TRUSTEES

5:30 PM, July 10, 2018

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

**Attendance Taken at 5:32 PM:**

Present:

Clint Celio  
Jenny Goldstein  
Tony Holdridge  
Klaus Leitenbauer  
Amy Mecak  
Dr. Scott Smith  
Dr. Patrick Traynor

Absent:

Rachael Brothers  
Erin Dobyms  
Geoff Ellis

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Minutes:

President Celio called the meeting to order at 5:32 p.m.

Other staff in attendance:

Joni Simons  
Brandi Bannister

**A. Agenda Approval**

**Motion Passed:** The agenda was approved as amended:

Pulled item 4A. Board Appreciation Award for future meeting. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

## **2. CLOSED SESSION ITEMS**

### **A. Announcement of Items to be Discussed in Closed Session**

### **B. Public Comment on Items to be Discussed in Closed Session**

### **C. Closed Session**

Minutes:

The meeting was convened into closed session at 5:34 p.m.

#### **1. Conference with Labor Negotiator per Government Code 54957.6**

##### **a. Unrepresented Employees: ACUSD Classified Employee Organization**

#### **2. Public Employee Performance Evaluation per Government Code 54957**

##### **a. Title: Superintendent**

##### **b. Title: Classified Employees**

#### **3. Public Employee Employment per Government Code 54957**

##### **a. Title: Instructional Assistant**

##### **b. Title: Human Resources and Administrative Services Coordinator**

#### **4. Discussion of Student Matters per Education Code 35146**

### **D. Open Session - Call to Order**

Minutes:

The meeting was reconvened into open session at 6:37 p.m. President Celio announced the Board took action on granting a variance.

### **E. Public Comment on Action Taken in Closed Session**

## **3. HEARING OF THE PUBLIC**

Minutes:

There were no comments from the public present.

## **4. PRESENTATIONS**

### **A. Board Appreciation Award**

Minutes:

This item was pulled from the agenda for a future meeting.

## **5. STAFF/DEPARTMENT/BOARD REPORTS**

### **A. Bear Valley**

## **6. CONSENT AGENDA ITEMS**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

### **A. Consent Agenda Approval**

### **B. Regular Board meeting minutes of June 12, 2018**

### **C. Special Board Meeting minutes of June 26, 2018**

### **D. Monthly Warrants**

**E. July 2018 quarterly report stating zero complaints have been filed regarding the Williams Uniform Complaint Procedures regarding textbooks and instructional materials, teacher vacancy or misassignments, and facilities conditions**

**F. Discarded Book List from Carol Lawlor, School and Literacy Library Media Clerk**

**G. RICOH USA, Inc. Annual Maintenance Agreement; service period July 1, 2018 to June 30, 2019**

**H. Public Employee Employment of Jennifer Manetta, Instructional Assistant, classified salary schedule range 28; effective August 22, 2018**

**I. Donation of \$650.00 from John and Patty Brissenden, Sorensen's Resort**

### **J. Accept Classified Employee resignation**

Minutes:

President Celio acknowledged the resignation of Jenny Goldstein, Human Resources and Administrative Services Coordinator and

thanked her for her work.

**K. Request to advertise and hire Human Resources and Administrative Services Coordinator**

**7. COMMUNICATIONS**

**A. Notice of Election and Notice of Filing Period for School District Governing Board Member**

**B. Alpine County Behavioral Health Services Wellness Programs July 2018 Calendar**

**8. ADMINISTRATIVE REPORTS**

**A. Superintendent's Report**

Minutes:

Dr. Patrick Traynor, Superintendent, reported to the Board on the bond initiative. He advised the Board that the bond resolution had been submitted to the County and assignment of a letter to the measure is pending. He further reported on plans to announce the initiative at an Alpine County Board of Supervisors meeting and the bond consultant will provide further guidance. The Board of Supervisors passing a resolution in support of the measure would be ideal and ballots will be mailed on October 9, 2018.

**B. Principal's Report**

Minutes:

Dr. Scott Smith, Principal/Director of Student Services, reported to the Board on the progress of the Summer Academy, joining the Tah-Neva League next year for boys' basketball, and a meeting of Multi-Tiered System of Supports team members regarding recess, expectations, and a bell system.

**C. Business Manager's Report**

Minutes:

Klaus Leitenbauer, Business Manager, introduced Andy Flies of Aspen Street Architects and Evan and Candy Royce of Royce Construction and Design. He thanked the Board, staff, and community members for their support. Mr. Leitenbauer advised that Royce Construction had submitted a qualified bid of \$577,000.00 for repairs to Bear Valley Elementary School, which were included in the Facilities Master Plan and covered in the bond cost projection. Mr. Letienbauer reviewed expenditures and budget revisions associated with reopening the school and the need to use reserve funds to complete the repairs.

Andy Flies of Aspen Street Architects advised the Board on the Division of State Architects (DSA) approval timeline. The Board discussed the need for another Board meeting to approve a construction contract. Mr. Flies confirmed completing the repairs in two phases was acceptable to the DSA.

Evan Royce, President of Royce Construction and Design President, addressed the Board on completing repairs to the Bear Valley Elementary School in two phases from July 2018 through summer 2019. He discussed prioritizing repairs with initialing completing structural improvements followed by addressing accessibility improvements during the second phase in approximately July 2019. Mr. Royce confirmed construction will occur while school was in session and Mr. Leitenbauer confirmed DSA will approve the project under these circumstances.

President Celio spoke on projected costs exceeding the budget and expressed the Board's appreciation for identifying how the repair costs would be funded. He expressed the need to have better cost estimates for future projects and setting a time frame for the Bear Valley repairs. President Celio spoke on Mr. Leitenbauer and Superintendent Traynor determining the critical spaces to be completed with staff.

Mr. Leitenbauer further reported to the Board on applying for a grant from the Office of Emergency Services to repair the Bear Valley Elementary School roof and bid advertisements for Proposition 39 work would be posted in the following week.

## **9. ACTION ITEMS**

### **A. Unfinished Business**

### **B. New Business**

#### **1. Discussion, first reading, and approval of CSBA recommended policies**

Minutes:

It was the consensus of the Board to have a second reading of the policies. Trustee Mecak spoke on potential revisions to various policies and administrative regulations.

#### **a. BP 1000 Concepts and Roles**

#### **b. BP 1112 Media Relations**

- c. AR 1312.1 Complaints Concerning District Employees**
- d. BP/AR/E 1312.2 Complaints Concerning Instructional Materials**
- e. BP/AR 1321 Solicitation of Funds from and by Students**
- f. AR 1340 Access to District Records**
- g. BP/AR 1312.3 Uniform Complaint Procedures**
- h. AR 3230 Federal Grant Funds**
- i. AR 3514.2 Integrated Pest Management**
- j. BP/AR 3551 Food Service Operations/Cafeteria Fund**
- k. BP/AR 3553 Free and Reduced Price Meals**
- l. BP 4111/4211/4311 Recruitment**
- m. BP/AR 4119.11/4219.11/4319.11 Sexual Harassment**
- n. AR 4161.1/4361.1 Personal Illness/Injury Leave**
- o. AR 4161.8/4261.8/4361.8 Family Care and Medical Leave**
- p. AR 4261.1 Personal Illness/Injury Leave**
- q. BP/AR 5022 Student and Family Privacy Rights**
- r. BP/E 5145.6 Parental Notifications**
- s. BP 6162.5 Student Assessment**
- t. BP/AR 6171 Title I Programs**
- u. BP 7000 Concepts and Roles**
- v. AR 7111 Evaluating Existing Buildings**
- w. AR 7150 Site Selection and Development**

**x. AR 7211 Developer Fees**

**y. BP 7213 School Facilities Improvement Districts**

**2. Discussion and approve Board Group Benefit Plan Choices with an effective date of October 1, 2018**

**Motion Passed:** Motion for no changes to the benefit plan choices. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

**3. Discuss and approve Memorandum of Understanding with Tahoe Youth and Family Services**

**Motion Passed:** Passed with a motion by Amy Mecak and a second by Tony Holdridge.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

**4. Approve Resolution D 18-19-01: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the July Board Meeting**

**Motion Passed:** Motion for Trustee Ellis to be paid for Non-Attendance per Education Code 35120. Polled vote: 3 ayes. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

**10. OTHER REPORTS**

**11. INFORMATION/DISCUSSION ITEMS**

**A. Minimum Wage Requirements and increasing Retirement Costs**

Minutes:

Superintendent Traynor requested Board consensus on a process to address minimum wage requirements and increasing retirement costs. He advised that the Leadership Team recommended forming a District Budget Advisory Committee, spoke on the committee member composition, and holding the first meeting in September. The committee would bring solutions to the Board.

**B. History-Social Science Instructional Materials for possible adoption:**

**Grades K-5: Pearson Scott Foresman and Prentice Hall - California History-Social Science myWorld Interactive**

**Grades 6-8: National Geographic Learning - National Geographic World History**

Minutes:

Superintendent Traynor requested Board consensus on purchasing History-Social Science materials the teachers had recommended for adoption. He advised on the review process involving teachers and the Multi-Tiered System of Supports (MTSS) team. Dr. Smith spoke in support of the MTSS team and teachers' selection.

**C. Discuss potential metrics for student achievement**

Minutes:

This item was held over to the next meeting.

**12. HEARING OF THE PUBLIC**

Minutes:

Mr. Leitenbauer introduced Brandi Bannister, Business Services Technician II, to the Board.

**13. SUGGESTED ITEMS FOR FUTURE AGENDA**

Minutes:

Hold Board meeting in Bear Valley

**14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)**

**A. Announcement of Items to be Discussed in Closed Session**

**B. Public Comment on Items to be Discussed in Closed Session**

**C. Closed Session**



Minutes:

The meeting was convened into closed session at 7:38 p.m.

**1. Conference with Labor Negotiator per Government Code 54957.6**

**a. Unrepresented Employees: ACUSD Classified Employee Organization**

**2. Public Employee Performance Evaluation per Government Code 54957**

**a. Title: Superintendent**

**b. Title: Classified Employees**

**3. Public Employee Employment per Government Code 54957**

**a. Title: Instructional Assistant**

**b. Title: Human Resources and Administrative Services Coordinator**

**4. Discussion of Student Matters per Education Code 35146**

**D. Open Session - Call to Order**

Minutes:

The meeting was reconvened into open session at 7:59 p.m. President Celio announced no action had been taken.

**E. Public Comment on Action Taken in Closed Session**

**15. ADJOURNMENT**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Absent Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

Minutes:

The meeting was adjourned at 7:58 p.m.

Respectfully submitted:

Approved by:

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Patrick Traynor, Ph.D.  
Superintendent

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Amy Mecak  
Clerk of the Board