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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 PM, May 08, 2018

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

Teleconference

Bear Valley Library, 367 Creekside Drive, Bear Valley, CA 95223

Attendance Taken at 5:35 PM:

Present:

- Rachael Brothers
- Clint Celio
- Erin Dobyns
- Geoff Ellis
- Jenny Goldstein
- Tony Holdridge
- Klaus Leitenbauer
- Amy Mecak
- Dr. Scott Smith
- Dr. Patrick Traynor

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Trustee Mecak called the meeting to order at 5:35 p.m. President Celio arrived during closed session.

Other staff in attendance:

AnnaMaria Coletti

A. Agenda Approval

Motion Passed: Motion to approve agenda as amended:

Information Discussion Item 11 C. Draft language for School Bond on Ballot and Resolution Ordering a School Bond Election and Authorizing Actions in Connection therewith moved to Business Manager's Report

Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Absent Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

2. CLOSED SESSION ITEMS

A. Announcement of Items to be Discussed in Closed Session

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B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:

The meeting was adjourned into closed session at 5:36 p.m.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

a. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Performance Evaluation per Government Code 54957

a. Title: Certificated Employees

b. Title: Classified Employees

c. Title: Superintendent

4. Public Employee Employment or Appointment per Government Code 54957

a. Title: Walk On Coach (temporary)

b. Title: Instructional Aide

c. Title: School and Literacy Library Media Clerk

D. Open Session - Call to Order

Minutes:

The meeting was reconvened into open session at 6:05 p.m. President Celio announced no action had been taken.

E. Public Comment on Action Taken in Closed Session

3. HEARING OF THE PUBLIC

Minutes:

There were no comments from the public present.

4. PRESENTATIONS

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5. STAFF/DEPARTMENT/BOARD REPORTS

A. Parent Involvement Policy and Practices

Minutes:

Dr. Smith, Principal/Director of Student Services, presented the Parent Involvement Policy and Practices as mandated by Title I. He explained evaluation of the policy and Student-Family-Staff compact began in January through outreach to stakeholders and were revised based on stakeholder input. Dr. Smith advised that a section of the California Healthy Kids Survey would be utilized as an evaluation tool and the annual report would be presented at the next Board meeting.

B. 15th International Conference on Positive Behavior Support report by Kelsey Potorski, Academic Career Personal/Social Development Counselor; Kathy Curry, Special Education Teacher; and Erin Dobyns, Funding Coordinator/Special Projects; presented by Erin Dobyns

Minutes:

Ms. Erin Dobyns, Funding Coordinator/Special Projects, presented on the 15th International Conference on Positive Behavior Support she recently attended with Kathy Curry, Special Education Teacher, and Kelsey Potorski, Academic Career Personal/Social Development Counselor. She reviewed focus areas of school wide values, data collection, and the Multi-Tiered System of Supports. Ms. Dobyns referenced the HAWK values (Honest, Accountable, Wise, Kind), data driven decision making and consistency in data collection to ensure students receive support, and reviewed Team Initiated Problem Solving (TIPS). Trustee Mecak expressed her appreciation for Ms. Potorski's recap on the conference. Dr. Smith spoke on Multi-Tiered System of Supports (MTSS) training with the Placer County Office of Education and recruitment efforts, including parents, for next year's MTSS team. He confirmed he is responsible for enacting recommendations from the team.

C. Bear Valley

Minutes:

Superintendent Traynor spoke on developing a transportation schedule with input from Bear Valley community members and Business Manager Klaus Leitenbauer would be visiting the site. Mr. Leitenbauer spoke on coordinating a bell and transportation schedule with Vallecito schools, potentially developing a memorandum of understanding with the Busy Bears Program to occupy a portion of the Bear Valley School, and the cost of their occupancy.

Mr. Leitenbauer advised that the building stabilization project is registered with the Division of the State Architect (DSA). He advised that the architect with whom the district has contracted recommended to have approved DSA plans prior to starting work and a topographic survey of the external building for ADA (American with Disabilities Act) requirements is in process. Mr. Leitenbauer hoped for DSA approval by early June, advised they were aware of plans to open the school, and anticipated construction to be completed by mid-July.

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6. CONSENT AGENDA ITEMS

A. Consent Agenda Approval

Motion Passed: Motion to approve Consent Agenda as amended with the following items pulled for further discussion:

Item B. Regular Board Meeting minutes of April 10, 2018

Item G. Accept classified employee resignations

Passed with a motion by Amy Mecak and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

B. Regular Board Meeting minutes of April 10, 2018

Motion Passed: Motion to approve minutes with the following revision:

Presentations 4A. Board Appreciation Award

Change end of last sentence to read "Board concurred."

Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

C. Annual Board Workshop Meeting minutes of April 13, 2018

D. Monthly Warrants

E. Approve Public Employee Employment of Carol Romanowitz, Walk On Coach - Temporary, Part time; Extra-Curricular Stipend League Coach

F. Discarded Book List from Carol Lawlor, School and Literacy Library Media Clerk

G. Accept classified employee resignations

Motion Passed: Passed with a motion by Amy Mecak and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

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Minutes:

On behalf of the Board, President Celio recognized the many years Ms. Carol Lawlor, School and Literacy Library Media Clerk and Ms. Karen Mortimer, Instructional Aide have worked at Diamond Valley Elementary School and expressed appreciation for their contributions to student success.

7. COMMUNICATIONS

A. Notification of school graduation dates and times

B. Diamond Digest, May 2018

C. Alpine County Behavioral Health Services Wellness Programs and Newsletter, May 2018

8. ADMINISTRATIVE REPORTS

A. Superintendent's Report

Minutes:

Dr. Patrick Traynor, Superintendent, informed the Board of several items and no action was requested. He reported that the Every Student Succeeds Act (ESSA) has not yet been approved by the federal government and performance in one given year would be used to identify the lowest performing schools for accountability. A Breakfast with the Superintendent would be held the next day with a presentation on the Smarter Balanced Assessment Consortium (SBAC) testing and state standardized testing system followed by a question and answer session. He further reported a team would be reviewing the History Social-Science materials adopted by the State Board of Education (SBE) and possibly adopting and piloting the materials for the 2018-2019 school year. Dr. Traynor advised he had met with Native TANF (Temporary Assistance for Needy Families) to review the MOU (memorandum of understanding) which will be brought back to the next Board meeting.

Ms. Amber Bill, Woodfords Indian Education Center Director, expressed the (Woodfords Community) Council's concern regarding the meaning of eligible student's in the MOU. She spoke on maintaining an independent relationship with the school district and their availability for educational services and support.

B. Principal's Report

Minutes:

Dr. Scott Smith, Principal/Director of Student Services, reported to the Board on the upcoming Tah-Neva track and field championships and Spring Showcase and band performance scheduled for May 17, 2018. He further reported on completion of a successful April intercession and provided a letter from the students who attended the intercession to the Board. Dr. Smith advised up to 12 students attended the intercession.

C. Business Manager's Report

Minutes:

1 Mr. Klaus Leitenbauer, Business Manager, advised his report was informational and
2 Board action was not being requested. He reported to the Board on approval of the
3 District and County Office of Education Proposition 39 plan approval for installation
4 of energy efficient items, installation of a PA (public address) system over the spring
5 break, and that pest management and repairs were completed at the Early Learning
6 Center.

7 Mr. Leitenbauer advised that by 2021 California air quality regulations will increase,
8 on considering purchasing one bus per year by 2021, all sites have been added to a
9 list with Liberty Utilities for free electric charging stations, and research into electric
10 buses is underway. He further reported contact has been made with the Sierra
11 Business Council regarding solar options.

Minutes revised per motion during June 12, 2018
Alpine County Unified School District Board of
Trustees regular Board meeting to include
considering purchasing one bus per year by 2021

9. ACTION ITEMS

A. Unfinished Business

1. Discussion, second reading, and approval of BP 3100 Budget

Motion Passed: Motion to approve BP 3100 selecting option 1.

Passed with a motion by Amy Mecak and a second by Tony Holdridge.

Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

B. New Business

1. Discussion, first reading, and approval of CSBA recommended policies

Minutes:

It was the consensus of the Board to hold over the first reading and approval
of the policies to the next meeting. The Board requested recommendations
for adoption or non-adoption be noted on the policies.

a. BP 3110 Transfer of Funds

b. BP/AR 3230 Federal Grant Funds

c. BP/AR 3250 Transportation Fees

d. BP/AR 3270 Sale and Disposal of Books, Equipment, and
Supplies

e. BP 3400 Management of District Assets/Accounts

f. AR 3440 Inventories

g. AR 3460 Financial Reports and Accountability

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h. BP/AR 3511 Energy and Water Management

i. AR 3512 Equipment

j. BP/AR 3515.2 Disruptions

k. BP 4156.2 Awards and Recognition

2. Approve the Douglas County School District /Alpine County Unified School District Interstate Attendance Agreement (Border District Tuition Agreement); effective date July 1, 2018

Motion Passed: Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

3. Review, discuss, and adopt Award Nomination Procedures

Minutes:
No action was taken on this item.

4. Adopt Vision Statement:

Students are prepared and inspired citizens making positive choices

Motion Passed: Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

5. Approve Resolution No. D 17-18-13: Resolution Ordering Governing Board Member Election for Two Trustees in Area A and One Trustee in Area B

Motion Passed: Polled vote: 5 ayes

Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

6. Approve Resolution D 17-18-11: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the May Board Meeting

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Minutes:
This action was not needed nor acted on.

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. Review Staff Professional Development Process

B. Governance Team Values and Norms

Minutes:
Trustee Mecak spoke on review of the Values and Norms during the April Board Workshop.

C. Draft language for School Bond on Ballot and Resolution Ordering a School Bond Election and Authorizing Necessary Actions in Connection Therewith

Minutes:
This item was discussed immediately after the Business Manager's report.

President Celio spoke on funding projects identified in the Facilities Master Plan through a bond measure. Ms. Cathy Dominico, Capitol PFG Bond Consultant, spoke on the process of putting a bond measure on the November ballot including state funding, the definition of a general obligation bond, and the voter approval process. She discussed property assessed and market value, bond repayment terms and tax levying, and tax rate calculation. Ms. Dominico recommended projects close to the classroom be funded through the \$4.95 million bond measure for community support and spoke on what the community could tolerate. President Celio mentioned the Facilities Advisory Committee priorities for funding and how to improve the classroom. Ms. Dominico discussed the ballot timeline, bond scenarios, and presented two proposed ballot statements. President Celio requested feedback from the Board before the June Board meeting and emphasized the importance of a clear understanding of what is being asked.

D. Discuss potential metrics for student achievement

Minutes:
President Celio spoke on review of metrics in the 2017-2018 Local Control and Accountability Plan and determining metrics to measure student success.

There was an expressed need to measure high school student success and school climate such as bullying, behavior, and attendance. The Board discussed SWIS (School-Wide Information System) data collection and the Multi-Tiered System of Supports. Dr. Smith advised that two (2) Healthy Kid Surveys were administered and on attempts to increase participation and researching other options.

12. HEARING OF THE PUBLIC

Minutes:

Minutes revised per motion during June 12, 2018 Alpine County Unified School District Board of Trustees regular Board meeting to:

Correct language from the Board to to the Board

Strike sentence

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Minutes:
This action was not needed nor acted on.

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. Review Staff Professional Development Process

B. Governance Team Values and Norms

Minutes:
Trustee Mecak spoke on review of the Values and Norms during the April Board Workshop.

C. Draft language for School Bond on Ballot and Resolution Ordering a School Bond Election and Authorizing Necessary Actions in Connection Therewith

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This item was discussed immediately after the Business Manager's report.

President Celio spoke on funding projects identified in the Facilities Master Plan through a bond measure. Ms. Cathy Dominico, Capitol PFG Bond Consultant, spoke on the process of putting a bond measure on the November ballot including state funding, the definition of a general obligation bond, and the voter approval process. She discussed property assessed and market value, bond repayment terms and tax levying, and tax rate calculation. Ms. Dominico recommended projects close to the classroom be funded through the \$4.95 million bond measure for community support and spoke on what the community could tolerate. President Celio mentioned the Facilities Advisory Committee priorities for funding and how to improve the classroom. Ms. Dominico discussed the ballot timeline, bond scenarios, and presented two proposed ballot statements. President Celio requested feedback from the Board before the June Board meeting and emphasized the importance of a clear understanding of what is being asked.

D. Discuss potential metrics for student achievement

Minutes:
President Celio spoke on review of metrics in the 2017-2018 Local Control and Accountability Plan and determining metrics to measure student success. The Board agreed that overall student performance was generally improving with room to improve. There was an expressed need to measure high school student success and school climate such as bullying, behavior, and attendance. The Board discussed SWIS (School-Wide Information System) data collection and the Multi-Tiered System of Supports. Dr. Smith advised that two (2) Healthy Kid Surveys were administered and on attempts to increase participation and researching other options.

12. HEARING OF THE PUBLIC

Minutes:

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There were no comments from the public present.

13. SUGGESTED ITEMS FOR FUTURE AGENDA

Minutes:
Legal counsel

14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

- A. Announcement of Items to be Discussed in Closed Session**
- B. Public Comment on Items to be Discussed in Closed Session**
- C. Closed Session**

Minutes:
The meeting was adjourned into closed session at 8:27 p.m.

1. Conference with Legal Counsel

- a. One Existing Litigation; subdivision (d) of Government Code 54956.9**

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

- a. Unrepresented Employees: ACUSD Classified Employee Organization**

3. Public Employee Performance Evaluation per Government Code 54957

- a. Title: Certificated Employees**
- b. Title: Classified Employees**
- c. Title: Superintendent**

4. Public Employee Employment or Appointment per Government Code 54957

- a. Title: Walk On Coach (temporary)**
- b. Title: Instructional Aide**
- c. Title: School and Literacy Library Media Clerk**

D. Open Session - Call to Order

Minutes:
The meeting was reconvened into open session at 8:47 p.m. President Celio

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announced no action had been taken.

E. Public Comment on Action Taken in Closed Session


15. ADJOURNMENT


Motion Passed: The meeting was adjourned at 8:48 p.m. Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Respectfully submitted:

Approved by:


Patrick Traynor, Ph.D.
Superintendent


Amy Mecak
Clerk of the Board