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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 PM, April 10, 2018

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

Teleconference and/or Videoconference

Bear Valley Library, 367 Creekside Drive, Bear Valley, CA 95223

Attendance Taken at 5:31 PM:

Present:

- Rachael Brothers
- Clint Celio
- Erin Dobyns
- Geoff Ellis
- Jenny Goldstein
- Tony Holdridge
- Mr. Klaus Leitenbauer
- Amy Mecak
- Dr. Scott Smith
- Dr. Patrick Traynor

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

President Celio called the meeting to order at 5:31 p.m.

Other staff in attendance:

- Joni Simons
- Eleanor Moore
- Cortney Harrington

A. Agenda Approval

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

2. CLOSED SESSION ITEMS

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A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:

The meeting was adjourned into closed session at 5:32 p.m.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers Association

b. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Certificated Employees

b. Title: Classified Employees

D. Open Session - Call to Order

Minutes:

The meeting was reconvened into open session at 6:25 p.m. President Celio announced no action had been taken.

E. Public Comment on Action Taken in Closed Session

3. HEARING OF THE PUBLIC

Minutes:

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Ms. Nani Ellis, parent, read a statement regarding school climate and communication. She requested good communication and administration accountability items to be included on the May agenda.

Ms. Amy Broadhurst, parent, spoke on communication and the upcoming intercession.

4. PRESENTATIONS

A. Board Appreciation Award

Minutes:

Superintendent Traynor brought forth nomination of community member and volunteer Jennifer Celio to receive a Board Appreciation Award. Trustee Brothers recommended reviewing award policies to determine the award process before moving forward, ~~President Celio concurred~~ the Board concurred.

Revised per motion passed during 5/8/18 meeting

5. STAFF/DEPARTMENT/BOARD REPORTS

A. Bear Valley

Minutes:

Superintendent Traynor reported that applications are being reviewed. Klaus Leitenbauer, Business Manager updated the Board on the architect's progress, contracting with a snow removal company, and a future site visit to determine technology and maintenance needs. He further reported that construction may begin in July.

Ms. Lauren Schimke, Bear Valley resident, spoke on coordinating transportation. Trustee Brothers suggested reviewing policies regarding providing transportation for students of specific ages.

6. CONSENT AGENDA ITEMS

A. Consent Agenda Approval

Motion Passed: Consent agenda was approved as amended with the following items pulled for further discussion:

Item G. Accept \$14,243.80 donation from DelMasso Children's Foundation

Item K. Revisions to 2018-2019 school calendars for Diamond Valley Elementary School and Alpine County Secondary Community Day School

Item N. Memorandum of Understanding between Washoe Native TANF

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Program and Alpine County Unified School District for tutoring and educational support services; April 10, 2018 through August 31, 2020

Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

B. Special Board Meeting minutes of March 8, 2018

C. Regular Board Meeting minutes of March 13, 2018

D. Monthly Warrants

E. Accept certificated employee resignation

F. Request for reimbursement for Julie Rysdam, Cafeteria Manager/Cook, of items dated beyond the 60-day reimbursement period

G. Accept \$14,243.80 donation from DelMasso Children's Foundation

Motion Passed: Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:

Trustee Brothers recalled the donor had requested funds be used toward literacy for a previous donation accepted by the Board in September. President Celio requested a future update on donation fund expenditures.

H. April 2018 Quarterly Report stating zero complaints have been filed regarding the Williams Uniform Complaint Procedures regarding textbooks and instructional materials, teacher vacancy or misassignments, and facilities conditions

I. California School Boards Association Agenda Online "Premium" Service Agreement; service dates July 1, 2018 through June 30, 2020

J. B-Great Leadership Service Agreement for April 13, 2018 Board Workshop Facilitator Services

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K. Revisions to 2018-2019 school calendars for Diamond Valley Elementary School and Alpine County Secondary Community Day School

Motion Passed: Passed with a motion by Amy Mecak and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:

Superintendent Traynor advised the Board the proposed Diamond Valley Elementary School calendar would be further revised to two (2) parent-teacher conferences in October and adding minimum days for the Back to School Night, Spring Showcase, and each Friday at quarter end.

L. Approve travel request for Joni Simons, Fiscal Services Coordinator, to attend CASBO Payroll Concepts workshop being held in Hayward, CA on April 13, 2018

M. Accept donation from Nevada GEMS (Great Exploration in Math and Science) Site of eight (8) GEMS kits and one (1) KidzScience kit; natural and life science kits

N. Memorandum of Understanding between Washoe Native TANF Program and Alpine County Unified School District for tutoring and educational support services; April 10, 2018 through August 31, 2020

Minutes:

Trustee Ellis expressed concern about the (Woodfords Washoe) Community Council not being involved with preparation of the memorandum. President Celio recommended reaching out to the Community Council for concurrence and bringing the item back for Board consideration, the Board agreed. No action was taken on the item.

7. COMMUNICATIONS

A. Letter from California Department of Education stating the 2017-2018 first interim reports meet financial obligations for the current and subsequent two fiscal years and positive certification is appropriate

B. California State Controller Certification Letter stating fiscal year 2016-2017 audit report conforms to reporting standards

C. Diamond Digest, April 2018

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D. Governor's May Revision Workshop

8. ADMINISTRATIVE REPORTS

A. Superintendent's Report

Minutes:
Dr. Patrick Traynor, Superintendent reported to the Board on future Science curriculum, CAST (California Science Test) testing, and coordinating the intercession scheduled over spring break.

B. Principal's Report

Minutes:
Dr. Scott Smith, Principal/Director of Student Services reported to the Board on upcoming track meets and coordinating intercession activities.

C. Business Manager's Report

Minutes:
Klaus Leitenbauer, Business Manager reported to the Board on the increasing costs of health and welfare benefit, CALSTRS (California State Teachers Retirement), and CALPERS (California Public Employees' Retirement System). He further reported on the bond process, scheduling a Facilities Advisory Committee meeting, and installation of a PA (public announcement) system over spring break.

9. ACTION ITEMS

A. Unfinished Business

B. New Business

1. Set dates for public hearings for the 2018-2019 Local Control Accountability Plan and 2018-2019 Budget

Minutes:
The Board set June 12, 2018 for the public hearings of the 2018-2019 Local Control Accountability Plan and 2018-2019 budget.

2. Set dates for approval of 2018-2019 Local Control Accountability Plan and 2018-2019 Budget

Minutes:
The Board set June 26, 2018 for approval of the 2018-2019 Local Control Accountability Plan and 2018-2019 budget.

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3. Public Hearing of Collective Bargaining Agreement with Alpine County Teachers' Association, July 1, 2018 to June 30, 2019

Motion Passed: Motion to open the public hearing. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:
Superintendent Traynor explained a 2:35 p.m. student release time will be tried at Diamond Valley Elementary School for the 2018-2019 school year.

Motion Passed: Motion to close the public hearing. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

4. Approve public disclosure of the Collective Bargaining Agreement with the Alpine County Teachers' Association and the Alpine County Unified School District for July 1, 2018 through June 30, 2019

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

5. Discussion, first reading, and approval of CSBA recommended policies

Motion Passed: Motion to waive second reading and approve CSBA recommended policies. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge

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Yes Amy Mecak

- a. BP 5000 Concepts and Roles
- b. BP 5116 School Attendance Boundaries
- c. BP 5123 Promotion/Acceleration/Retention
- d. BP 5125 Student Records
- e. BP/AR 5131.63 Steroids
- f. BP 5132 Dress and Grooming
- g. BP 5141.32 Health Screening for School Entry
- h. BP 5142 Safety
- i. BP/AR 5143 Insurance
- j. BP 5145.3 Nondiscrimination/Harassment
- k. BP/AR 5145.7 Sexual Harassment

6. Discussion, first reading, and approval of CSBA recommended policies and minor revisions

Motion Passed: With the exception of item 6.c. Budget, motion to waive second reading and approve CSBA recommended policies. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

- a. BP/AR 0420.4 Charter School Authorization
- b. BP 1325 Advertising and Promotion
- c. BP 3100 Budget
- d. BP/E(1)/E(2) Firearms on School Grounds E(1), E(2) for deletion
- e. BP/AR 3517 Facilities Inspection
- f. BP 4119.21/4219.21/4319.21 Professional Standards
- g. AR 4144/4244/4344 Complaints
- h. BP/AR 4200 Classified Personnel
- i. BP 5144 Discipline
- j. BP/AR 5144.1 Suspension and Expulsion/Due Process
- k. AR 5148.2 Before/After School Programs
- l. BP 6146.1 High School Graduation Requirements
- m. BP/AR/E(1)/E(2) 6162.52 High School Exit Examination BP/AR/E(1)/E(2) for deletion
- n. BP 9150 Student Board Members

7. Review and approve first draft of the 2018-2019 Bear Valley School calendar

Motion Passed: Passed with a motion by Amy Mecak and a second

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by Geoff Ellis.
Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

Minutes:
Superintendent Traynor advised the Board of communication with the Bear Valley community regarding the calendar and potential future changes. Ms. Schimke, Bear Valley resident, requested additional time to review the calendar.

8. Approve Resolution D 17-18-11: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the April Board Meeting

Minutes:
Item 8. was not needed nor acted on.

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. New Teacher Orientation, Onboarding, Mentoring, and Administrative Support

Minutes:
The item was moved to follow the Consent Agenda. Principal Smith provided a PowerPoint presentation to the Board. He reviewed new teacher orientation, the teacher handbook, BTSA (Beginning Teacher Support and Assessment), PBIS (Positive Behavioral Intervention and Supports) professional development, ramp up, teacher mentoring, and administrative support. He further explained teachers have been provided PBIS and MTSS (Multi-Tier System of Supports) professional development, tours of another school, attending STEAM (Science, Technology, Engineering, Art, Mathematics) conferences, walk-throughs, and weekly standing meetings.

B. Date reminder: Board Workshop, April 13, 2018; Administrative Annex

C. Annual report on Outcomes for Homeless Students per BP 6173 Education for Homeless Children by Dr. Scott Smith, Principal/Director of Student Services

Minutes:
Dr. Smith, Principal/Director of Student Services, reported to the Board per Board policy that attendance and performance of homeless students is tracked

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closely.

D. Board/Superintendent Quarterly Goals progress check and update on Local Control Accountability Plan goals, metrics, actions, and services

12. HEARING OF THE PUBLIC

Minutes:
There were no comments from the public present.

13. SUGGESTED ITEMS FOR FUTURE AGENDA

Minutes:
Board award policies

14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:
A second closed session was not held.

1. Conference with Legal Counsel

a. One Existing Litigation; subdivision (d) of Government Code 54956.9

1. Name of Case: Case No. 16CECG01617

2. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers Association

b. Unrepresented Employees: ACUSD Classified Employee Organization

3. Public Employee Performance Evaluation per Government Code 54957

a. Title: Superintendent

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4. Public Employee Performance Evaluation per Government Code 54957

a. Title: Certificated Employees

b. Title: Classified Employees

D. Open Session - Call to Order

E. Public Comment on Action Taken in Closed Session

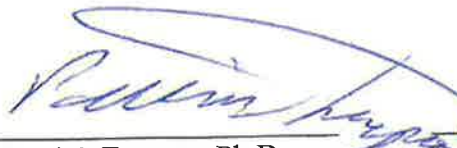
15. ADJOURNMENT


Motion Passed: The meeting was adjourned at 7:50 p.m. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Respectfully submitted:

Approved by:


Patrick Traynor, Ph.D.
Superintendent


Amy Mecak
Clerk of the Board

