

SPECIAL EDUCATION TEACHER

The Special Education Teacher is responsible for instruction and assistance to individuals with exceptional needs and shall be under the direction of the Superintendent.

Areas of Responsibility

Provide instruction according to the standards of performance expected by the District and in accordance with provisions of the California Education Code, State Board of Education rules, the policies of the Governing Board, the adopted course of study and such other provisions as may be approved by the Superintendent of Schools.

Provide on-going consultation and inservice to regular and special education staff on topics related to special education instruction, as required by State Law to assure the success of special education students in the regular education program.

Seek and use innovative and effective teaching techniques and specialized equipment and materials adopted to the needs of individual students.

Create and maintain a functional and attractive learning environment (seating arrangement, bulletin boards, learning centers, displays, etc.)

Through the provision of appropriate student assessments, evaluate and monitor student progress and make periodic reports on the achievement and personal adjustments of identified students, in cooperation with the administration and support staff.

Maintain accurate written records of student progress, goals and objectives, attendance and parent contacts.

Promote development of positive self-esteem and feeling of success in children.

Confer with parents/guardians, appropriate staff members, physicians, and agency representatives regarding the student's progress.

Participate in the IEP process from referral to implementation as appropriate, including assessments, report writing, IEP meetings and development of goals and objectives.

Work closely with site staff members and others to maintain consistent and appropriate student progress.

Increase professional competency through inservice training, conference attendance, visitations, and university courses.

Continue to keep up to date on recent research, current trends and developments in special education and related fields.

SPECIAL EDUCATION TEACHER (continued)

Evaluate, select, and requisition instructional materials.

Perform basic attendance accounting activities.

Report accidents and emergencies following established procedures.

Attend appropriate assigned meetings.

Maintain current knowledge of Federal, State and local procedures related to awareness and services for handicapped students.

Fulfill K-8 classroom teacher duties and responsibilities, as applicable.

Other duties as assigned.

Area of Authority

The Special Education Teacher shall have the authority to use discretion in all matters concerning his/her specific classroom assignment.

Job Qualifications

Credential Required: A valid Special Education Credential appropriate to specific assignment.

Experience Desired: Experience in education, including three years of teaching both in regular and special education.

Special Qualifications Desired: The ability to diagnose and prescribe appropriate interventions for students with handicapping conditions, write IEPs, monitor student progress, consult and provide information to parents/guardians and arrange for appropriate integration activities with non-handicapped peers.

Demonstrate strong consultative and/or teaching skills.