

ALPINE COUNTY UNIFIED SCHOOL DISTRICT
SPECIALIST – VISUAL AND PERFORMING ARTS MUSIC
Temporary only to June 2017

REPORTS TO: SUPERINTENDENT / PRINCIPAL / DIRECTOR OF STUDENT SERVICES

SUPERVISES: No student supervisory responsibilities

DEFINITION:

Under the direction of the District Certificated Music Teacher, Principal, and Superintendent or designee, assist in conducting intensified learning experiences for students in instrumental music and choral performance; and perform related work as necessary

QUALIFICATIONS:

Required:

1. Possess knowledge of specialized areas of visual and performing arts and/or sufficient experience to assist the supervising certificated teacher in developing and coordinating programs for the classroom and improve the quality and quantity of education
2. Experience assisting implementation of children and/or youth programs and activities
3. In addition to completing at least one music appreciation, instrumental music, or choral course at the high school or college level, competence in vocal or instrumental music that could likely provide desired knowledge and abilities.
4. Equivalent to completion of the twelfth grade: some paid or volunteer experience working with children in any educational or child care setting; or any combination of training and experience that could likely provide the desired knowledge and abilities.
5. High school diploma, GED, or equivalent
6. Hired in the past as a professional musician in some capacity and has received regular professional work as a performance musician.

Desired:

1. Music Teaching Background
2. Bachelor's Degree
3. AA degree or 48 college semester units beyond high school

KNOWLEDGE AND ABILITY:

1. Teach students how to play and perform a musical instrument who have no prior knowledge of or experience with that instrument. This will include but not be limited to instruments in the brass, woodwind, percussion areas.
2. Familiar with music scores of various genres including jazz
3. Coordinates with regular maintenance and minor repair of musical instruments
4. Ability to work effectively with students of differing ages, abilities, and backgrounds
5. Directs the safe cleaning and storing of musical instruments
6. Knowledge of written music and basic music theory
7. Knowledge of basic operations, policies, rules and regulations of the District
8. Ability to deal effectively with a wide variety of personalities and situations requiring diplomacy, friendliness, poise, tact, and firmness with children, adolescents, staff and the public
9. Ability to read and write music in order to teach and communicate basic music theory
10. Ability to communicate clearly and concisely both orally and in written form
11. Ability to learn, interpret, and apply the District's rules, regulations, policies, laws and applicable sections of Education Code
12. Take responsibility and use good judgment in recognizing scope of authority
13. Ability to set priorities, schedule and coordinate functions and activities

14. Knowledge of cultural and physical differences and needs of children in assigned activities
15. Ability to exercise independent thinking and good judgment at all times especially when handling confidential information

ESSENTIAL DUTIES/TASKS:

1. Assists instructional personnel with the development and presentation of learning materials and instructional exercises.
2. Tutors students individually or in small groups to reinforce and follow-up learning activity
3. Assists in the development of a variety of instructional materials.
4. Provides set-up and striking of chairs and music stands in instructional space.
5. Prepare students for music performances and programs, including musicals, instrumental performances, and choral performances.
6. Serves as a positive role model for students
7. Instructs students in the elements of good musicianship
8. Gain and maintain student respect, student interest, and cooperation

ENVIRONMENT/ WORK CONDITIONS:

Location: Work is performed 90% within the school classroom or performance setting. 5% is walking between classrooms. 5% is supporting performances off the school site.

- **Hazards:** May include slippery surfaces
- **Equipment Used:** Musical Instruments
- **Safety Equipment:** None required

ESSENTIAL FUNCTIONS:

(Constantly=Over 2/3 time, Frequently=1/3-2/3 time, Occasionally=Under 1/3 time, Seldom=Under 7% time)

PHYSICAL

- **Standing/Walking:** Frequently; throughout work shift while performing duties
- **Sitting:** Occasionally; while performing classroom duties
- **Lift/Carry:** Frequently, 1-25 pounds; classroom instructional materials, books, binders, Paperwork, musical instruments. For heavier lifting, assistance is available
- **Bending/Twisting:** Occasionally; at knees/waist/neck while throughout day
- **Push/Pull:** Occasionally, exerting a force of 5-20 pounds; while moving supplies.
- **Climbing/Balancing:** Rarely; may use step stool
- **Kneeling/Crouching/Crawling:** Occasionally; may be required while assisting student in physical activities or may occur while restraining student's disruptive behavior
- **Hands/Arms:** Constant use of both in reaching/handling/grasping/fingering/gripping while performing a variety of physical and administrative duties. Overhead reaching is required
- **Sight/Hearing/Speech:** Constantly; to provide instructional assistance to student. Assignment may require hand/eye coordination, depth perception and peripheral vision depending on assignment

MENTAL

- Must be able to work independently and follow through on all tasks assigned.
- Must possess good communication skills; working with all types of students. Able to communicate to develop team work.
- Must have excellent interpersonal skills to handle behavior problems, resolve disputes and motivate students.
- Must be able to read/write/speak English; possess basic mathematical skills.
- Must be able to monitor multiple factors in process during activities.
- Must constantly be alert and able to move quickly and provide vigilance for safety of students.
- Must be able to remain calm in dealing with injury or other safety related situations.

- Must be able to instruct, train, motivate and discipline students as required.

Approved: May 10, 2016