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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 p.m., June 14, 2016

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mrs. Starratt called the meeting to order at 5:30 p.m.

PRESENT: Mr. Clint Celio, Mr. Geoff Ellis, Mr. Anthony Holdridge, Mrs. Jill Wegenstein, and Mrs. Jane Starratt

ABSENT: None

STAFF: Dr. Patrick Traynor, Dr. Scott Smith, Cheri Warrell, Jessica Young, Katie Quinlan, and Jenny Goldstein

PUBLIC: There were public present.

A. Motion by Mr. Holdridge, second by Mr. Ellis to approve the Agenda.  
Motion carried: 5 ayes, unanimous

Mr. Celio arrived after the agenda approval.

2. CLOSED SESSION ITEMS

Mrs. Starratt announced there would be a closed session to conference with the following items:

Announcement of Items to be Discussed in Closed Session

1. Conference with Legal Counsel – One Anticipated Litigation based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation pursuant to Subdivision (d) of Government Code Section 54956.9
2. Public Employee Employment per Government Code 54957  
*Title: Certificated employees*  
*Title: Classified employees*
3. Public Employee Performance Evaluations per Government Code 54957  
*Title: Classified employees*  
*Title: Certificated Administrative employees*

The meeting was adjourned at 5:31 p.m. into closed session.

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The meeting was reconvened at 6:00 p.m. into open session. Mrs. Starratt announced that no action was taken.

**3. HEARING OF THE PUBLIC**

Mrs. Starratt defined the amount of time a speaker is given per Board bylaw and requested that members of the public wishing to speak during the hearing of the public to complete a speaker card.

Mrs. Amy Broadhurst, First 5 Commissioner, thanked the Board for their commitment to moving the Early Learning Center preschool and asked the Board to consider allowing the Bear Valley Busy Bears to use the Bear Valley School when they are unable to use their current facility for three weeks during the summer. Mrs. Wegenstein responded there has been discussion about moving the facility, all utilities at the Bear Valley School have been shut off, and would like to move the Busy Bears program long term.

Mrs. Nani Ellis, parent, asked if the agendas and back up documentation would be available online and Dr. Traynor responded they will be available by the end of the summer.

Mrs. Lauren Schimke, Alpine Charter Academy President, told the Board about the efforts by their Board to open a charter school in Bear Valley, stated they were looking to open a school by 2018, and would like to work with the District on opening a charter or magnet school. She read the charter school's vision and mission statements. Mrs. Wegenstein added that if a school was open more new families might live in Bear Valley.

**4. PRESENTATIONS**

**5. CONSENT AGENDA ITEMS (ACTION)**

Motion by Mr. Holdrige, second by Mrs. Wegenstein to approve the consent agenda as presented. Motion carried: 5 ayes, unanimous

**6. COMMUNICATIONS**

The Board acknowledged receiving communications as listed on the agenda.

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7. **ADMINISTRATIVE REPORTS**

A. Dr. Patrick Traynor, Superintendent, stated he was combining the District and County Superintendent's reports during the District Superintendent's report. He reported to the Board that Summer Academy had started consisting of computer based assisted instruction, project based learning including video production or computer coding, structured recreation, sustained silent reading, and 30 students were enrolled. The Summer Academy staff included the cook who prepares breakfast and mid-morning snacks, two instructional aides, and one teaching position. Dr. Traynor reported that Dr. Smith was also filling one teaching position.

Dr. Scott Smith, Principal/Director of Student Services, reported to the Board that the track and field season ended strong, two students placed in shotput and discus in the TahNeva League Track and Field Championships, and Diamond Valley Elementary School (DVE) is now officially accepted into the league. He also reported that the summative SBAC (Smarter Balanced Assessment Consortium) were completed in the middle of May and he recognized the Alpine County Parents Club and parental involvement in the School Site Council for their support of various events at DVE this year.

Mrs. Jessica Young, Business Manager, reported to the Board that the Facilities Advisory Committee held its first meeting, eight members were present, they discussed what the members felt were the most immediate needs, and the next meeting had been scheduled for July 18. The Alpine County Board of Supervisors approved an extension of the Small Community Grant for the access control system, Mrs. Young has received one quote and anticipated receiving two more, and it would take approximately up to two weeks to complete the project. She also reported that the Knox box had been installed at the (Diamond Valley Elementary) school and anyone may attend the Facilities Advisory Committee meeting.

8. **ACTION ITEMS**

A. New Business

1. Mrs. Starratt opened the public hearing for the 2016-2017 Local Control Accountability Plan Document (LCAP). Dr. Traynor explained the LCAP is a 3-year plan that must be updated annually, the District LCAP had been updated with parent and community input, and the LCAP had been posted online. Mrs. Amy Mecak, parent and LCAP PAC (Parent Advisory Committee) member, read aloud and handed out to the Board a letter that had been sent by the LCAP PAC to Dr. Traynor

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addressing concerns about the LCAP. Dr. Traynor explained how many LCAP survey responses were received, the efforts made to revise the LCAP based on the survey results, and the LCAP may be revised after it has been approved. Mrs. Mecak clarified that 16 surveys were completed although the survey had been opened 40 times, explained that the LCAP appears overwhelming and people do not understand it, and suggested sending out more communication. Dr. Traynor explained that although the LCAPs were substantially shorter than the previous year, all districts and counties must use the state mandated template and have no flexibility on it. Dr. Traynor stated that the state will be modifying the template again to address this statewide concern.

Mrs. Rachael Brothers, parent and LCAP PAC member, thanked Dr. Traynor for meeting with her and Mrs. Mecak to review the District LCAP draft. She advised that the survey responses indicated a desire for more project-based learning and asked the Board to consider more project-based learning.

Mr. Celio stated he struggles with how to make the LCAP document work, the LCAP is required by the state, and the District must now determine its own categorical fund management without a sense of how to develop the process. Mr. Celio recommended reviewing the LCAP from the Berkeley Unified School District and recognized that it is lengthy and detailed but the goals integrate into the state priorities and how they use the LCAP for planning. He suggested reviewing other samples. Mrs. Mecak suggested adding more clarity to some of the actions.

Mr. Chuck Brothers, parent, recommended soliciting input from Bear Valley, the Washoe Community, and Kirkwood for next year for better representation of the community and include parents of “unduplicated” students. Ms. Katherine Rakow, community member, stated that due to the uniqueness of the community the state should realize that one size does not fit all and recommended that we do not compare ourselves to other Districts, that we have our own goals and our own approach.

Motion by Mr. Celio, second by Mr. Holdridge to close the public hearing. Motion carried: 5 ayes, unanimous

- 2. Motion by Mr. Holdridge, second by Mr. Celio to open the public hearing for the 2016-2017 Alpine County Unified School District budget document.  
Motion carried: 5 ayes, unanimous

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Mrs. Jessica Young reviewed the 2016-2017 budget document explaining that the District is basic aid and receives almost all funding from local property taxes, conservative projections were based on the prior year tax estimates from the county, and \$43,000 in one time discretionary other state funds was received to be applied to mandated expenses. She further reported that revenue has not changed much from the current to next year, all certificated staff was moved to the District from the County Office of Education, and the increased payroll expense was offset by allocating some District administration to the County. The certificated and classified CalSTRS and CalPERS employee benefits will increase through 2020 and carryovers will make the revenue fluctuate. Mrs. Wegenstein commented that moving the teachers to the District gives a truer sense of the budget and the deficit is increasing yearly, a substantial reserve exists, and happenings in Bear Valley should be taken into consideration for future decisions.

Mr. Celio questioned the amount of the deficit. Mrs. Young explained that certain projected revenues are reduced in out years to be conservative because the District does not know how much it will receive. Personnel costs including retirement rates and health and welfare constantly put pressure on the budget and the preliminary revenue numbers will change. She further explained that the estimated actuals for last year showed a contribution of \$27,000 to the ending fund balance. Mr. Celio suggested reviewing the last three years budgets and actuals to assist in approving a deficit budget and illustrating why reserves are being saved. Mrs. Young stated that one time funds should not be spent on ongoing expenses and at some point we will have to spend less money, it was important to know what the goals are and what will contribute to those goals, and personnel is a large part of the budget. Mr. Brothers asked if the District is constantly using the savings and Mrs. Starratt responded that historically there is a balance. Mrs. Wegenstein mentioned the reduction in forest reserve funds, the 2008 economy, and uncertainty in receiving funds. Mrs. Young and Mr. Celio also discussed the decrease or end of certain funding and Mr. Celio stated he would like to see historical figures to determine revenue trends and reserve spending. He would also like to continue programs in the future.

Motion by Mr. Celio, second by Mr. Holdridge to close the public hearing.

Motion carried: 5 ayes, unanimous

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3. Motion by Mr. Holdridge, second by Mr. Celio to approve the request to advertise and hire three certificated staff for the 2016-2017 school year. Motion carried: 5 ayes, unanimous

4. Motion by Mrs. Wegenstein, second by Mr. Holdridge to approve the public appointment of:

- Sarah Harvey, 1.00 FTE Certificated Teacher (0.6 District/0.4 County); effective July 1, 2016
- Lucia Pinotti, 1.00 Certificated Teacher; Effective July 1, 2016
- Eleanor Moore, 1.00 FTE Certificated Teacher (0.6 District/0.4 County); Effective July 1, 2016

Motion carried: 5 ayes, unanimous

5. Motion by Mr. Holdridge, second by Mr. Ellis to approve Resolution No. D15-16-19: Resolution for Year-End Expenditure Classification Transfers.  
Polled vote: 5 ayes, unanimous

6. Motion by Mr. Holdridge, second by Mr. Ellis to approve Resolution 15-16-18: Resolution to Authorize District Agents for the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for the fiscal year 2016-2017.  
Polled vote: 5 ayes, unanimous

7. Motion by Mr. Holdridge, second by Mr. Ellis to approve Resolution No. 15-16-14: Resolution Ordering Governing Board Member Election for Two Trustees in Area A.  
Polled vote: 5 ayes, unanimous

8. Motion by Mr. Holdridge, second by Mr. Celio to approve the Alpine County Unified School District's 2016-2017 Consolidate Application for Funding Categorical Aid Programs; Part I, July 1, 2016 to June 30, 2017.  
Motion carried: 5 ayes, unanimous

9. Motion by Mr. Celio, second by Mr. Holdridge to open the public hearing for the Level 1 Developer Fee Study dated May 2, 2016 for the Alpine County Unified School District and adjusting the school facilities fees on new residential and commercial/industrial developments as approved by the State Allocation Board on February 24, 2016.  
Motion carried: 5 ayes, unanimous

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Mr. Evan Mecak, parent, stated he was excited about the Facilities Committee and being on the way to having a plan to spend the money, that the prior study used state averages and the new study uses District averages which are more accurate, and he mentioned the new rates. He also asked about refunding the rate difference to people who paid the higher rate.

Motion by Mr. Holdridge, second by Mr. Celio to close the public hearing

Motion carried: 5 ayes, unanimous

- 10. Motion by Mr. Holdridge, second by Mr. Celio to approve Resolution No. D15-16-15: Resolution Adjusting School Facilities Fees as Authorized by Government Code Section 65995 (b) 3

Mr. Celio requested researching the impact on the fund since inception of adjusting the fees for the Superintendent and President to discuss and determine if the item should be agendized. Mrs. Young explained that some of the fees previously collected had been spent.

Polled vote: 5 ayes, unanimous

- 11. Motion by Mr. Holdridge, second by Mr. Celio to approve Resolution No. D15-16-13: Resolution for Approval for Music Assignment Authorization
- Polled vote: 5 ayes, unanimous

- 12. Motion by Mr. Holdridge, second by Mr. Celio to approve Resolution No. D15-16-17: Resolution Authorizing election under California Public Contract Code Section 22030 for the Alpine County Unified School District to Become Subject to California Uniform Public Construction Cost Accounting Act Procedures (CUPCCAA)

Mrs. Young reviewed the bidding process for project amounts under the CUPCCAA procedures.

Polled vote: 5 ayes, unanimous

- 13. Motion by Mr. Holdridge, second by Mr. Celio to approve the Douglas County School District/Alpine County Unified School District Interstate Attendance Agreement (Border District Tuition Agreement); effective date July 1, 2016
- Motion carried: 5 ayes, unanimous

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14. Motion by Mrs. Wegenstein, second by Mr. Holdridge to approve the Authorized District Agents for the Alpine County Unified School District adding Jessica Young  
Motion carried: 5 ayes, unanimous

15. Motion by Mrs. Wegenstein, second by Mr. Celio to adopt the Alpine County Unified School District School Wellness Plan 2015-2017

Mrs. Rachael Brothers mentioned the provision for a School Health Council, parent interest in providing input about the meals served and time allotted for meals, and she is happy to volunteer her services regarding nutrition.

Motion carried: 5 ayes, unanimous

16. Motion by Mr. Holdridge, second by Mr. Celio to approve Designees for the Lake Tahoe Adult Education Consortium  
Motion carried: 5 ayes, unanimous

17. Item 17 was not needed no acted upon.

B. Unfinished Business - None

**9. OTHER REPORTS**

**10. INFORMATION ITEMS**

Dr. Traynor advised the Board that the parent teacher conferences would be moved to coincide with the end of the quarter.

**11. HEARING OF THE PUBLIC**

Mr. Evan Mecak, parent, stated the minutes of last meeting suggested he was not in support of testing. He added that he supports school testing and that it is a way to make sure the school is doing its job.

Mrs. Danielle Knapp, parent, requested clarification between advertising and hiring staff members under the action items. Dr. Traynor responded that the advertising was to hire three certificated staff.

Mr. Gaelen Knapp, parent, asked if Board Bylaw 9323 made reference to the use of a Board meeting appearance card and commented that the Speaker Card was a



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deterrent for community input and public involvement. Mrs. Starratt responded that this method was a way for her to organize who will be speaking.

Mrs. Rachael Brothers, parent, expressed her concerns regarding staff continuity and asked if there were any changes to the Douglas MOU. Mr. Celio responded that no changes had been made to the agreement and Dr. Traynor responded there may have been changes to how the contract has been implemented and confirmed there had been no changes made to the agreement.

Mr. Chuck Brothers, parent, reported that he conducted a 2-week survey in regards to Dr. Traynor's performance and distributed the results to the Board and audience present and expressed disappointment.

**12. CLOSED SESSION ITEMS**

Mrs. Starratt announced there would be a closed session to conference with the following items:

Announcement of Items to be Discussed in Closed Session

- 1. Conference with Legal Counsel – One Anticipated Litigation based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation pursuant to Subdivision (d) of Government Code Section 54956.9
- 2. Public Employee Employment per Government Code 54957  
*Title: Certificated employees*  
*Title: Classified employees*
- 3. Public Employee Performance Evaluations per Government Code 54957  
*Title: Classified employees*  
*Title: Certificated Administrative employees*

The meeting was adjourned at 8:02 p.m. into closed session.

The meeting was reconvened at 8:20 p.m. into open session. Mrs. Starratt announced that no action was taken.

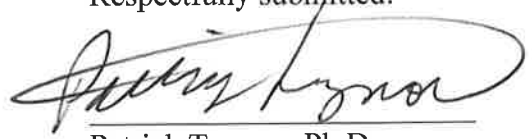
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13. **ADJOURNMENT**

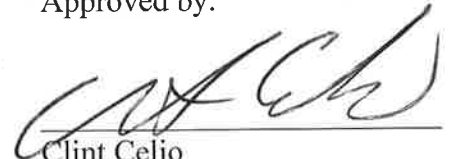
Motion by Mr. Holdridge, second by Mr. Celio to adjourn the meeting at 8:21 p.m.  
Motion carried: 5 ayes, unanimous

Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.  
Superintendent



Clint Celio  
Clerk of the Board