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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 PM, July 11, 2017

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

**Attendance Taken at 5:30 PM:**

Present:

Rachael Brothers  
Clint Celio  
Jenny Goldstein  
Tony Holdridge  
Amy Mecak  
Dr. Patrick Traynor

Absent:

Geoff Ellis  
Dr. Scott Smith  
Cheri Warrell

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Minutes:

President Celio called the meeting to order at 5:30 p.m.

Additional staff present:

Katie Johnston

**A. Agenda Approval**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

Yes Rachael Brothers  
Yes Clint Celio  
Absent Geoff Ellis  
Yes Tony Holdridge  
Yes Amy Mecak

**2. CLOSED SESSION ITEMS**

**A. Announcement of Items to be Discussed in Closed Session**

**B. Public Comment on Items to be Discussed in Closed Session**

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**C. Closed Session**

Minutes:

The meeting was adjourned into closed session at 5:31 p.m.

**1. Conference with Legal Counsel - One Anticipated Litigations Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code Section 54956.9**

**2. Conference with Labor Negotiator per Government Code 54957.6**

**a. Employee Organization: Alpine County Teachers Association**

**b. Unrepresented Employees: ACUSD Classified Employees Organization**

**3. Public Employee Performance Evaluation on Prior Year's Goals and Objectives, 2016-2017**

**a. Title: District Superintendent**

**4. Public Employee Discipline/Dismissal/Release per GC 54957**

**D. Open Session - Call to Order**

Minutes:

The meeting was reconvened into open session at 6:24 p.m. President Celio announced no action had been taken.

**E. Public Comment on Action Taken in Closed Session**

**3. HEARING OF THE PUBLIC**

Minutes:

There were no public present.

**4. PRESENTATIONS**

**5. STAFF/DEPARTMENT/BOARD REPORTS**

**6. CONSENT AGENDA ITEMS**

Minutes:

Trustee Mecak pulled item C. Special Board Meeting minutes of June 27, 2017.

Trustee Brothers pulled item F. Accept certificated employee resignation.

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**A. Consent Agenda Approval**

**Motion Passed:** Motion by Trustee Holdridge, second by Trustee Brothers to approve the Consent Agenda excluding items:

6C. Special Board Meeting minutes of June 27, 2017

6F. Accept certificated employee resignation.

Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

Yes Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

**B. Regular Board Meeting minutes of June 13, 2017**

**C. Special Board Meeting Minutes of June 27, 2017**

**Motion Passed:** Motion to approve Special Board Meeting minutes of June 27, 2017 with language revisions. Passed with a motion by Amy Mecak and a second by Rachael Brothers.

Yes Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

Minutes:

Trustee Mecak suggested striking language from the minutes.

**D. July 2017 quarterly report stating zero complaints have been filed regarding the Williams Uniform Complaint Procedures regarding textbooks and instructional materials, teacher vacancy or misassignments, and facilities conditions**

**E. Monthly warrants**

**F. Accept certificated employee resignation**

**Motion Passed:** Passed with a motion by Rachael Brothers and a second by Amy Mecak.

Yes Rachael Brothers

Yes Clint Celio

Absent Geoff Ellis

Yes Tony Holdridge

Yes Amy Mecak

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Minutes:

Trustee Brothers expressed concern about the role of the Academic Career Personal/Social Development Counselor. President Celio suggested discussing a revised job description under a future agenda item.

**G. Technology Equipment for Retirement List from Matt O'Grady, Technology Coordinator**

**7. COMMUNICATIONS**

**8. ADMINISTRATIVE REPORTS**

**A. Superintendent's Report**

Minutes:

Dr. Patrick Traynor, Superintendent, reported to the Board that he had attended a job fair in San Francisco, teacher interviews had been completed with the individual offered a teaching position declining, and several positions are currently being advertised. He further reported that the District reached out to the Bear Valley community to begin updates of progress on the Bear Valley School.

Dr. Traynor advised the Board that the Counselor will not be assigned to administer discipline. He informed the Board that the District had been reaching out to (Alpine County) Behavioral Health Services to determine if they can assist with PBIS (Positive Behavioral Intervention and Supports) and counselling services.

**1. Development of Superintendent Goals and Objectives 2017-2018 (Local Control Accountability Plan metrics goals 1, 2, 3)**

Minutes:

Dr. Traynor explained the goals for the Local Control Accountability Plan are the Board goals as was approved during the April Board workshop. Therefore the metrics and indicators became the evaluations to determine if the actions and services were being implemented sufficiently.

**B. Principal's Report**

Minutes:

Superintendent Traynor stated there was nothing to report for the Principal.

**C. Business Manager's Report**

Minutes:

Klaus Leitenbauer, Business Manager, provided a PowerPoint presentation to

1 the Board on operating costs of the Bear Valley School. He reviewed pending  
2 items presented by Phil Hendrix, Facilities Consultant, to make the building  
3 functional. The presentation included costs to 1) operate the school and 2) if  
4 the Busy Bears program were to use the building. Using COLA (cost of living  
5 adjustments), the estimated annual costs were \$336,084 or \$28,007 monthly, if  
6 the school were fully operational. Estimated annual costs if the building were  
7 occupied are \$50,395 or \$4,200 monthly and \$26,355 annually or \$2,197  
8 monthly if unoccupied.

9 Mr. Leitenbauer further explained a formula to calculate an estimated \$1,260  
10 monthly charge for Busy Bears to use the building was based on the allocated  
11 square footage of the areas the program has requested to use and/or access.  
12 Other costs including custodial services, maintenance, snow removal, and  
13 utilities were also accounted for in the calculation.

14 President Celio requested sharing the information with the Bear Valley  
15 Community and presenting the Board with a plan on funding. He also  
16 requested an explanation of the difference between the costs cited in the  
17 architect's report and the PowerPoint presentation.

## 18 **9. ACTION ITEMS**

### 19 **A. Unfinished Business**

#### 20 **1. Discussion and first reading of CSBA recommended policies and 21 minor revisions**

22 **Motion Passed:** Motion to waive second reading and approve the  
23 CSBA recommended policies and minor revisions. Passed with a  
24 motion by Tony Holdridge and a second by Rachael Brothers.

25 Yes Rachael Brothers

26 Yes Clint Celio

27 Absent Geoff Ellis

28 Yes Tony Holdridge

Yes Amy Mecak

**a. BP 0460 Local Control and Accountability Plan**

**b. AR 4122.22 Staff Teaching English Learners**

**c. E 4122.9/4212.9/4312.9 Employee Notifications**

**d. AR 4161.1/4361.1 Personal Illness/Injury Leave**

**e. AR 4261.1 Personal Illness/Injury Leave**

**f. BP 5111 Admission**

**g. BP 5111.1 District Residency**

**h. BP/AR 5113 Absences and Excuses**

**i. E 5145.6 Parental Notification**

**j. BP 6117 School Calendar, Year-Round Schedules**

**k. BP/AR 6142.2 World/Foreign Language Instruction**

**l. BP 6144 Controversial Issues**

- m. BP/AR 6174 Education for English Learners
- n. E 6174 Education for English Learners (for deletion)
- o. BP 6176 Weekend/Saturday Classes

**B. New Business**

**1. Approve Lake Tahoe Community College District Memorandum of Understanding for Distribution of Adult Education Block Grant Funds**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**2. Discussion and first reading of CSBA recommended policies and minor revisions**

Minutes:

It was the consensus of the Board to hold over the first reading and approval of the CSBA recommended policies and minor revisions to the next meeting.

- a. BP/AR 3311 Bids
- b. BP/AR 3311.1 Uniform Public Construction Cost Accounting Procedures
- c. AR 3311.2 Lease-Leaseback Contracts
- d. AR 3311.3 Design-Build Contracts
- e. AR 3311.4 Procurement of Technological Equipment
- f. AR 3543 Transportation Safety and Emergencies
- g. BP/AR 4030 Nondiscrimination in Employment
- h. BP/AR 4119.11/4219.11/4319.11 Sexual Harassment
- i. BP 5030 Student Wellness
- j. AR 5111.1 District Residency
- k. BP 5116.2 Involuntary Student Transfers
- l. BP/AR 5141.21 Administering Medication and Monitoring Health Conditions
- m. BP 6146.1 High School Graduation Requirements
- n. BP/AR 6154 Homework/Makeup Work
- o. BP/AR 6164.6 Identification and Education Under Section 504
- p. AR 6173.3 Education for Juvenile Court School Students
- q. BB 9240 Board Training
- r. BB 9323 Meeting Conduct
- s. BP 3470 Debt Issuance and Management

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- t. BP 0410 Nondiscrimination in District Programs and Activities
- u. BP 0420.41 Charter School Oversight
- v. BP 4151/4251/4351 Employee Compensation
- w. BP 4157.1/4257.1/4357.1 Work-Related Injuries (for deletion)
- x. AR 5125.3 Challenging Student Records
- y. AR 5148 Child Care Development
- z. AR 5148.3 Preschool/Early Childhood Education
- aa. BP 6412.4 Service Learning/Community Service Classes
- bb. BP 6142.94 History-Social Science Instruction
- cc. AR 6143 Courses of Study
- dd. BP/AR/E(1)/E(2) 6173 Education for Homeless Children
- ee. BP/AR 6185 Community Day School
- ff. E(1) 9323.2 Actions by the Board

**3. Approve Alpine County Unified School District Youth Suicide Prevention Plan**

**Motion Passed:** Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**4. Approval of the 2017 Authorized Agents**

**Motion Passed:** Motion to approve the 2017 Authorized Agents with the following revisions:

- Remove "Board-approved" from item 6
- Include language reflecting accordance with policy

Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**5. Review Alpine County Unified School District 2017-2018 Budget; discussion and possible direction on decreasing expenditures to lessen deficit spending**

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Much discussion was held surrounding the possibility of combination classes through teacher attrition and supporting the teachers with combination classes with Instructional Assistants. Superintendent Traynor stated that a severe shortage of teachers in California could necessitate combination classes despite continued recruitment efforts and independent of any budget concerns. It was recommended that District Administration reach out to teachers for consensus on decisions to have combination classes or not and proceed to act. Superintendent Traynor was requested to providing a hiring update and a resulting impact on grade levels for the next meeting.

**6. Approve Resolution D 17-18-01: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the July Board Meeting**

**Motion Passed:** Polled vote: 4 ayes (Ellis absent). Passed with a motion by Tony Holdridge and a second by Amy Mecak.  
Yes Rachael Brothers  
Yes Clint Celio  
Absent Geoff Ellis  
Yes Tony Holdridge  
Yes Amy Mecak

**10. OTHER REPORTS**

**11. INFORMATION/DISCUSSION ITEMS**

**A. Report on Superintendent's Prior Year's Goals and Objectives, 2016-2017**

Minutes:  
Superintendent Traynor provided the Board a handout on the quarterly update of the Superintendent's goals and objectives for 2016-2017.

**12. HEARING OF THE PUBLIC**

Minutes:  
No public were present.

**13. SUGGESTED ITEMS FOR FUTURE AGENDA**

- Minutes:
- 1. Board policy regarding contracts
  - 2. Potentially update on budget



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**14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)**

Minutes:  
A second closed session was not required.

**A. Announcement of Items to be Discussed in Closed Session**

**B. Public Comment on Items to be Discussed in Closed Session**

**C. Closed Session**

**1. Conference with Legal Counsel - One Anticipated Litigations Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code Section 54956.9**

**2. Conference with Labor Negotiator per Government Code 54957.6**

**a. Employee Organization: Alpine County Teachers Association**

**b. Unrepresented Employees: ACUSD Classified Employees Organization**

**3. Public Employee Performance Evaluation on Prior Year's Goals, 2016-2017**

**a. Title: District Superintendent**

**4. Public Employee Discipline/Dismissal/Release per GC 54957**

**D. Open Session - Call to Order**

**E. Public Comment on Action Taken in Closed Session**

**15. ADJOURNMENT**

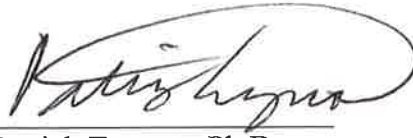
**Motion Passed:** The meeting was adjourned at 8:02 p.m. Passed with a motion by Tony Holdridge and a second by Amy Mecak.

- Yes Rachael Brothers
- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

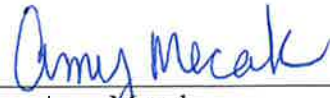
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Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.  
Superintendent



Amy Mecak  
Clerk of the Board