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SPECIAL BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

8:30 AM, April 14, 2017

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

Attendance Taken at 8:40 AM:

Present:

Rachae Brothers
Clint Celio
Geoff Ellis
Jenny Goldstein
Tony Holdridge
Amy Mecak
Dr. Patrick Traynor

Absent:

Dr. Scott Smith
Cheri Warrell

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mr. Celio opened the meeting at 8:40 a.m.

A. Agenda Approval

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

2. HEARING OF THE PUBLIC

Minutes:

There were no public present.

3. PRESENTATIONS

**A. CSBA Governance Leadership Workshop presented by Steve Lamb,
CSBA Governance Consultant/Educator**

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Minutes:

Mr. Steve Lamb of the California School Board Association (CSBA) presented the CSBA Governance Leadership Workshop. The workshop conversations were focused on improving the effective Governance Team, including:

- Discussing your unity of purpose
- Clarifying roles of the Board and Superintendent
- Reviewing governance team norms and protocols

The Trustees and Superintendent participated in an exercise to identify their dominant working styles as members of this governance team. Each individual responded to a series of questions. The responses provided information about individual working styles.

As part of the conversation around unity of purpose, the governance team was asked to individually estimate (without discussion) the percentage of students currently succeeding and expected to succeed. The responses were then reviewed and discussed. The responses reflected two gaps. First, there was a gap between governance team perceptions of the District's student success level suggesting that the members are using very different benchmarks to gauge success. One board member indicated a misunderstanding of the question which resulted in a zero percent rating which was not included in the calculation.

Discussion of the Board members' estimate of the percentage of students expected to succeed followed including more of the governance team's specific attention to student success is critically needed.

The governance team discussed a few questions:

- How might we increase student hope?
 - Improved meeting tone
 - Same vision of engagement
 - Work to improve survey participation
 - Deeper conversations with staff and the community

What might we do to build trust in the District?

- All here for the same reason
- Improving leadership traits
- Sharing (everyone's input is valued)
- Respect (share input in a respectful manner)
- Show support for each other

What might we do to encourage dissatisfaction with the current situation?

- Emphasize that this is the students' one-time opportunity

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What needs to happen to support our goals and priorities?
More frequent superintendent reports and communication
Scheduling metric reports (not all at once)
Revisit governance calendar (work with the strategic planning committee and cabinet)

What does the Board need from the Superintendent to be successful?
Superintendent Traynor suggested more frequent communication
Program and policies assessment
Respect
Self-evaluation

What does the Superintendent need from the Board to be successful?
Superintendent Traynor explained the Board Superintendent relationship in the current Governance Handbook and stated he was in agreement with that.
Support for the district's goals
Engaging community support for goals
Clear direction
Administrative Coordinator Ms. Jenny Goldstein suggested understanding the volume of work
Identify Local Control Accountability Plan metrics as district/superintendent goals

Going Forward:

It was recommended that the Board:

1. Discuss and agree to a shared vision of student success
2. Seek to increase meeting focus on student achievement
3. Discuss and adopt an updated governance handbook
4. Foster discussions among staff and community around increasing student hope and district trust

Mr. Lamb discussed use of Rosenberg's Rules of Order for Board meeting procedures.

B. WORKING LUNCH (Lunch will be provided for Board and Staff members only)

4. ACTION ITEMS

A. Unfinished Business

B. New Business

1. Set parameters of Board Workshop Special Meeting

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2. Review and Discuss District Committees, Board Committees, Board Representatives, and Organization

Minutes:
Mr. Celio defined Board committees and District committees clarifying which members sit on various committees. He suggested certain groups should not have been labelled as committees and discussed the point of contact for committees, which groups were Board committees, and which groups were District committees containing Board member representatives. Mr. Celio also requested formulation of the scope for the Strategic Planning Committee.

Mr. Ellis requested regular scheduling of committee meetings and questioned how committee members were assigned. Mr. Celio advised that Board members served as Board representatives rather than committee members.

3. Evaluate performance on 2016-2017 District Goals

Minutes:
Mr. Celio opened the discussion of evaluating the performance on the 2016-2017 District goals. Dr. Traynor, Superintendent, reviewed the progress on the goals to date.

4. Evaluate, discuss, and adoption of 2017-2018 District Governance Goals

Motion Passed: Passed with a motion by Tony Holdridge and a second by Geoff Ellis.
Yes Rachael Brothers
Yes Clint Celio
Yes Geoff Ellis
Yes Tony Holdridge
Yes Amy Mecak

Minutes:
Mr. Celio opened the discussion to evaluate and adopt the 2017-2018 District Governance goals. It was the consensus of the Board to continue with existing District Governance goals:

1. Operate openly with trust and integrity.
2. Communicate a common vision involving community, parents, students, and staff.
3. Adopt a fiscally responsible budget based on the District's vision and goals, and regularly monitor fiscal health of the District.

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5. Review, discuss, and possibly revise Governance Team Core Values

Minutes:
Mr. Celio opened the discussion to review and possibly revise the Governance Team Core Values. It was the consensus of the Board to use the Governance Team Core Values and Norms for Behavior discussed during the CSBA Governance Leadership Workshop.

No action was required.

6. Review, possibly revise, and approve District Vision Statement

Motion Passed: Passed with a motion by Geoff Ellis and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:
Mr. Celio opened the discussion to review, possibly revise, and approve the District Vision statement. The Board discussed seeking stakeholder input for future revision of the Vision statement. It was the consensus of the Board to continue with the existing District Vision statement:

All students are engaged and successful.

7. Review and approve District Mission Statement

Minutes:
The Board discussed and approved removing the District Mission statement under item 4.B.8. as a combined motion. It was the consensus of the Board to remove the District Mission statement.

8. Discuss 2017-2018 District/County Office of Education Local Control Accountability Plan Goals

Motion Passed: Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

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Minutes:

Mr. Celio opened the discussion of the 2017-2018 District/County Office of Education Local Control Accountability Plan Goals. The Board discussed how to align the District goals and the Local Control Accountability Plan (LCAP) goals. Dr. Traynor explained that the LCAP goals were derived from the LCAP survey results, input from members of the community and LCAP Parent Advisory Committee, and state mandated language. The Board revised the 2017-2018 LCAP goals and approved their use as the 2017-2018 District goals.

It was the consensus of the Board to remove the District Mission statement and revise the 2017-2018 LCAP goals to also be used as the 2017-2018 District goals:

Goal 1: Conditions of Learning

Alpine County Unified School District and the Alpine County Office of Education are committed to ensuring all students have access to a broad course of study with highly qualified teachers in a healthy school environment.

Goal 2: Pupil Outcomes

Alpine County Unified School District is committed to supporting students holistically toward performing at high levels on the state's adopted standards.

Goal 3: Engagement

The Alpine County Unified School District and the Alpine County Office of Education are committed to providing a collaborative culture for students, parents, teachers, staff, and the community which promotes the social, emotional, and academic growth of all students.

9. 2017-2018 District Budget status summary and review

Minutes:

It was the consensus of the Board to move the 2017-2018 District budget status summary and review to the regular May Board meeting.

10. Discussion and adoption of 2017-2018 District Board Governance Goals

Minutes:

This item was discussed under 4.B.4.

11. Review Rosenberg's Rules of Order

Minutes:

This item was discussed during the CSBA Governance Leadership

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Workshop.

12. Review Governance Handbook

Minutes:

This item was discussed during the CSBA Governance Leadership Workshop. Mr. Lamb stated he had reviewed the current District Governance handbook, suggested revisions, and would be providing a draft to the Board in the near future.

5. HEARING OF THE PUBLIC

Minutes:

There were no public present.

6. ADJOURNMENT

Minutes:

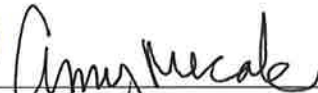
The meeting was adjourned 3:57 p.m.

Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.
Superintendent



Amy Mecak
Clerk of the Board