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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:30 PM, December 13, 2016

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

Attendance Taken at 5:35 PM:

Present:

Clint Celio
Tony Holdridge
Jane Starratt
Jill Wegenstein
Dr. Patrick Traynor
Dr. Scott Smith
Jenny Goldstein
Cheri Warrell
Jessica Young
Joe Voss

Absent:

Geoff Ellis

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

Mr. Clint Celio, Clerk of the Board, called the meeting to order at 5:35 p.m.

A. Agenda Approval

Motion Passed: Passed with a motion by Tony Holdridge and a second by Jill Wegenstein.

Yes Clint Celio
Absent Geoff Ellis
Yes Tony Holdridge
Yes Jane Starratt
Yes Jill Wegenstein

2. CLOSED SESSION ITEMS

A. Announcement of Items to be Discussed in Closed Session

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1. Conference with Legal Counsel - one anticipated litigation; significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9

2. Conference to review Superintendent's Performance Evaluation per GC 54957 and GC 54954.5(e)

3. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers Association

b. Unrepresented Employees: ACUSD Classified Employees Organization

4. Public Employee Employment per Government Code 54957

a. Title: Classified Employees

b. Title: Certificated Employees

B. Public Comment on Items to be Discussed in Closed Session

Mrs. Jane Starratt, Board President, arrived prior to Public Comment on items to be discussed in closed session.

Minutes:

Mr. Chuck Brothers, parent, commented on removing an evergreen clause from the Superintendent's contract. Mrs. Rachael Brothers, parent and Board Member-elect, inquired about the Board member's deliberation on the Superintendent's evaluation, in consideration of Mr. Ellis' absence, and if Mr. Ellis had an opportunity to review the entire evaluation. Mrs. Starratt responded that the evaluation includes all Board members' evaluations.

C. Closed Session

Minutes:

The meeting was adjourned into closed session at 5:40 p.m.

D. Open Session - Call to Order

Minutes:

The meeting was reconvened into open session at 7:04 p.m. Mrs. Starratt announced that no action had been taken.

E. Public Comment on Action Taken in Closed Session

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3. HEARING OF THE PUBLIC

Minutes:
Mr. Chuck Brothers, parent, requested Action item 6 be stricken from the agenda as the item document attachment was not available online. Mrs. Brothers reiterated the document was not available on AgendaOnline. Superintendent Traynor and Administrative Coordinator Goldstein confirmed the document attachment was available at the District office.

4. PRESENTATIONS

A. Board Member Appreciation

Minutes:
Mr. Holdridge presented Mrs. Starratt and Mrs. Wegenstein plaques in appreciation of their years of service to the District.

B. Bear Valley

Minutes:
Dr. Traynor, Superintendent, reported on behalf of Mrs. Lauren Schimke. He reported that Ms. Schimke had not communicated information for the December meeting. Mrs. Wegenstein stated they were waiting for the next Facilities meeting to be scheduled and a response from the architecture firm.

5. CONSENT AGENDA ITEMS

A. Consent Agenda Approval

Motion Passed: Passed with a motion by Tony Holdridge and a second by Jill Wegenstein.
Yes Clint Celio
Absent Geoff Ellis
Yes Tony Holdridge
Yes Jane Starratt
Yes Jill Wegenstein

B. Regular Board Meeting minutes of November 8, 2016

C. Monthly Warrants

D. Discarded Book List from Ms. Lawlor, Library Media Clerk

E. Accept resignations of Classified Employees

F. Travel request for Dr. Patrick Traynor, Superintendent; Amy Mecak, and Rachael Brothers, Board Members-Elect, to attend the CSBA Annual

1 Education Conference being held in San Francisco, CA from November
2 30 to December 2, 2016

3 G. Travel request for Mr. Mike Keys, Academic Career Personal/Social
4 Development Counselor, to attend the 95th Annual CERA Conference
5 being held in Sacramento, CA from November 30 to December 2, 2016

6 H. Ratify Climate Control Incorporated Turn-key Control Retrofit
7 contract and Added Work Scope Requirements contract

8 6. COMMUNICATIONS

9 A. Alpine County Unified School District Classified Employees
10 Organization Sunshine Proposal for the 2017-2018 School Year

11 B. California AfterSchool Network California Department of Education
12 Expanded Learning Program 2016 Grantee Orientation conference
13 report by Aubrey Trevett, After School Program Coordinator/Teacher

14 C. Diamond Digest, December 2016

15 D. 2016 CSBA Annual Education Conference report by Rachael Brothers,
16 Board Member-elect

17 7. ADMINISTRATIVE REPORTS

18 A. Superintendent's Report

19 Minutes:

20 Dr. Traynor, Superintendent, reported to the Board that the Local Control
21 Accountability Parent Advisory Committee met at the Hung-A-Lel-Ti
22 community during which the timeline was reviewed, modified the survey for
23 accessibility and simplicity, and the next meeting would be held on December
24 21st. He further reported that Ms. Cheri Warrell, Learning Center
25 Director/Grants Coordinator was working with the county in coordinating a
26 focus group to be held on January 18th.

27 Dr. Traynor reported that the state had granted \$21 million to implement the
28 Scaling Up Multi-Tiered System of Supports (SUMS) initiative which
combines response to intervention and the Positive Behavioral Intervention
and Supports program. He stated that he had attended a (SUMS) conference
with other staff that day and was looking forward to (the District) being part of
the initiative. Dr. Traynor described each tier of the 3-tier program and
explained that counties were receiving money to participate in the initiative,
the District would receive funding and training, and the program was in its
beginning stages.

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B. Principal's Report

Minutes:

Dr. Smith, Principal/Director of Student Services, reported to the Board that the Winter program would be held on Thursday and will include a band performance and the Holidayz performance; he invited everyone to attend. The girls volleyball team had started with seven (7) members from grades 5 through 8, the Advanced Learner Program Coordinator was now in place and had been coordinating with teachers to align with the Science curriculum and a STEM (Science Technology, Engineering Math) focus, and she was organizing a field trip for January.

C. Business Manager's Report

Minutes:

Ms. Jessica Young, Business Manager, reported to the Board that the needs assessments for Diamond Valley Elementary School and Bear Valley School had been completed, the architect has contacted her, and the reports should be completed within the next week. The next Facilities meeting will be scheduled after the reports have been received and the boiler restoration project has been completed. Ms. Young further reported that the mechanical HVAC (heating ventilation air conditioning) project was mostly complete and one remaining phase should be completed in the coming week.

Ms. Young stated that she had been notified that the audit was complete, which she will be present at the January meeting.

8. ACTION ITEMS

A. New Business

1. Review and approve the first readings of CSBA recommended Board Policies, Board Regulations, and Board ByLaws

Motion Passed: Motion to waive the second reading and approve the CSBA recommended policies as presented. Passed with a motion by Clint Celio and a second by Jill Wegenstein.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Jane Starratt
- Yes Jill Wegenstein

a. BP/AR 1312.3 Uniform Complaint Procedures

b. BP/AR 3230 Federal Grant Funds

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c. BP/AR 3270 Sales and Disposal of Books, Equipment, and Supplies

d. AR 3440 Inventories

e. AR 3460 Financial Reports and Accountability

f. AR 3512 Equipment

g. BP/AR 5145.3 Nondiscrimination/Harassment

h. BP/AR 5145.7 Sexual Harassment

2. Approve the request to advertise and hire for the following positions for the 2016-2017 school year

Motion Passed: Passed with a motion by Tony Holdridge and a second by Jill Wegenstein.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Jane Starratt
- Yes Jill Wegenstein

a. Cafeteria Manager/Cook

b. Administrative Assistant to the Principal

c. Fiscal Analyst

d. Expanded Learning Program Tutor

e. Walk On Coach

f. Substitute Teachers

3. Review and approve the Annual Report of Developer Fees collected for residential and commercial projects and the Five Year Developer Fee Report

Motion Passed: It is recommended the governing board adopt the Annual and Five Year Developer Fee Reports for fiscal year 2015-2016 as presented. Passed with a motion by Jill Wegenstein and a second by Tony Holdridge.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge

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Yes Jane Starratt
Yes Jill Wegenstein

Minutes:
Ms. Jessica Young, Business Manager, reported to the Board that \$17,145.56 in Developer Fees was collected during the 2015-2016 year with interested generated of \$559.54 for \$17,705.10 in total revenue. Expenses included a justification study and administrative fees totaling \$2,524.51 for an end balance of \$149,583.00. The study presented was not revised to include the new study as the new study had been completed in May 2016 and adopted in June 2016. Ms. Young stated that fees collected were based on the prior justification study and next year's report would reflect the new study and rates.

4. Approve the appointment of School Attendance Review Board members

Motion Passed: Passed with a motion by Tony Holdridge and a second by Clint Celio.

Yes Clint Celio
Absent Geoff Ellis
Yes Tony Holdridge
Yes Jane Starratt
Yes Jill Wegenstein

- a. Washoe Tribal Truancy: Tony Kizer, Truancy Officer**
- b. Washoe Tribal Probation: Paula Smith, Juvenile Probation Officer**
- c. Tahoe Youth and Family Services: Cheyanne Lane, Supportive Services Coordinator**
- d. Alpine County Sheriff's Department: Brian Lowry, Deputy Sheriff/School Resource Officer**
- e. Alpine County Child Protective Services: Matthieu David, Social Worker**

5. Approve Resolution D16-17-07: Resolution Authorizing the Superintendent to Authorize Certain Acts

Minutes:
Dr. Traynor explained the Business Department requested the resolution which would allow the District to undergo an audit more successfully to avoid findings and for the Superintendent to hire an

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employee on behalf of the Board as needed prior to a subsequent Board meeting(s) when in the best interest of the District.

Mrs. Rachael Brothers, parent and Board Member-elect, spoke against approving the resolution and expressed her concerns about giving all power to one individual while the Board maintains ultimate responsibility. She also discussed trust issues the public had with Dr. Traynor as Superintendent and questioned why the resolution was required now. Mr. Chuck Brothers, parent, expressed his concern about the Board giving away part of its authority, the resolution wording, and requested the item be moved to the next meeting.

Mr. Celio and Mr. Holdridge questioned the urgency of the resolution and Dr. Traynor responded that he had consulted legal counsel and reiterated that the Board expects the Superintendent to act on its behalf to carry out the District's responsibilities to the community.

Mr. Celio recommended the item be continued until the next meeting. It was the consensus of the Board to continue the items to the next meeting.

6. Approve the Addendum to Superintendent's Employment Contract

Motion Passed: It is recommended the governing board approve the addendum to the Superintendent's contract as presented. Passed with a motion by Tony Holdridge and a second by Jill Wegenstein.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Jane Starratt
- Yes Jill Wegenstein

Minutes:
Mrs. Rachael Brothers, parent and Board Member-elect, requested the item be continued to the next meeting.

7. Approve the District Superintendent's Evaluation

Motion Passed: Passed with a motion by Jill Wegenstein and a second by Tony Holdridge.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Jane Starratt
- Yes Jill Wegenstein

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Minutes:
Mrs. Starratt reported that the Superintendent met the criteria for a favorable evaluation.

8. Approve the District certification of the First Interim Report dated October 31, 2016

Motion Passed: Passed with a motion by Clint Celio and a second by Tony Holdridge.
Yes Clint Celio
Absent Geoff Ellis
Yes Tony Holdridge
Yes Jane Starratt
Yes Jill Wegenstein

Minutes:
Ms. Jessica Young provided a PowerPoint presentation of the First Interim Report as of October 31 to the Board. She discussed budget assumptions and changes in expenses, revenues, and fund balances since budget approval in June 2016.

9. Approve Resolution D16-17-08: Resolution to allow Board Members to be paid for non-attendance per EC 35120 for the December Board meeting

Motion Passed: It is recommended the governing board adopt the resolution as presented. Passed with a motion by Tony Holdridge and a second by Clint Celio.
Yes Clint Celio
Absent Geoff Ellis
Yes Tony Holdridge
Yes Jane Starratt
Yes Jill Wegenstein

Minutes:
Polled vote: 4 ayes, 1 absent (Ellis)

B. Unfinished Business

9. OTHER REPORTS

10. INFORMATION ITEMS

A. SSDA/ACSA 34th Annual Spring Conference, March 6-8, 2017; McClellan Conference Center, McClellan, CA

B. SSDA Governor's Budget Workshop being held on January 17, 2017 at the Sacramento Convention Center and January 18, 2017 at the Hyatt

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Regency Orange County

C. Date of Organizational Meetings: January 10, 2017

11. HEARING OF THE PUBLIC

Minutes:

There were no comments from the public present.

12. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

A. Announcement of Items to be Discussed in Closed Session

Minutes:

A second closed session was not required.

1. Conference with Legal Counsel - one anticipated litigation; significant exposure to litigation pursuant to subdivision (b) of Government code Section 54956.9

2. Conference to review Superintendent's Performance Evaluation per GC 54957 and GC 54954.5(e)

3. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers Association

b. Unrepresented Employees: ACUSD Classified Employees Organization

4. Public Employee Employment per Government code 54957

a. Title: Classified Employees

b. Certificated Employees

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

D. Open Session - Call to Order

E. Public Comment on Action Taken in Closed Session

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13. ADJOURNMENT

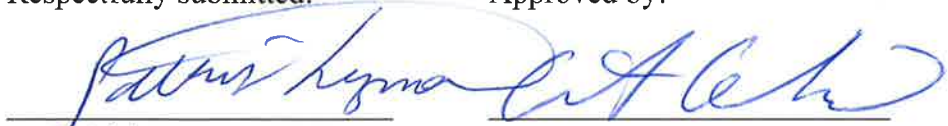
Motion Passed: Passed with a motion by Clint Celio and a second by Tony Holdridge.

- Yes Clint Celio
- Absent Geoff Ellis
- Yes Tony Holdridge
- Yes Jane Starratt
- Yes Jill Wegenstein

Minutes:
The meeting was adjourned at 7:43 p.m.

Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.
Superintendent

Clint Celio
~~CLINT CELIO~~
President of the Board