

ALPINE COUNTY UNIFIED SCHOOL DISTRICT / ALPINE COUNTY OFFICE OF EDUCATION
APPLICATION AND AGREEMENT FOR THE USE OF FACILITIES

Date of Application: _____

Facility: _____

Multi-Purpose Room _____ Kitchen _____ Classrooms(s): _____ Others: _____
Month: _____ Day(s) of Month: _____ Time(s): _____ No. of Attendees: _____

Facility will be furnished "AS IS" unless requests for furniture and equipment are indicated below. If equipment is available, a fee for its use may be assessed by the Business Office according to the Alpine County Unified School District (District) / Alpine County Office of Education (ACOE) Fee Schedule.

Equipment or Furniture needed: _____

1. What is the purpose of the meeting? _____
2. Is admission charged? _____ If so, how much? _____
3. Will contributions be solicited or accepted? _____
4. Membership dues? _____ How much? _____
5. If yes on 2, 3, or 4 above, for what purpose will the net proceeds be used? _____
6. Is supervision by school personnel necessary? _____ If yes, indicate positions and number of hours: _____

(Attach additional pages if necessary.)

CONDITIONS FOR USE OF SCHOOL FACILITIES: FACILITY USER agrees that the District makes no representations or warranties as to the condition of the facilities which the FACILITY USER is entitled to use, and FACILITY USER agrees to take such property and facilities "AS IS." FACILITY USER acknowledges that it shall be FACILITY USER's responsibility and obligation to assure that the property and facilities are in proper and safe condition to be used for the purpose anticipated; and FACILITY USER acknowledges that it shall be obligated to inspect such property and facilities before they are used and to take affirmative steps where necessary to warn users or rectify hazards in order to prevent injuries to property and persons. APPLICANT FOR FACILITY USE agrees to refuse the use of the property if unsatisfactory conditions are not rectified prior to scheduled use. FACILITY USER further acknowledges receipt of a copy of the District's RULES AND REGULATIONS FOR USE OF FACILITIES. By the Applicant's signature below, the FACILITY USER agrees to abide by all rules and regulations governing the use of the District's facilities and the conduct of all meetings. FACILITY USER further acknowledges that facility use is contingent upon full compliance with these rules as well as any site rules specified by the site administrator.

ALL PERMISSIVE USERS, WHOSE USE IS NOT MANDATED BY THE CIVIC CENTER ACT, AGREE BY THEIR SIGNATURE BELOW TO HOLD THE ALPINE COUNTY UNIFIED SCHOOL DISTRICT / ALPINE COUNTY OFFICE OF EDUCATION, ITS GOVERNING BOARD AND THE INDIVIDUAL MEMBERS THEREOF AND ALL DISTRICT / COE OFFICERS, AGENTS AND EMPLOYEES FREE AND HARMLESS FROM ANY LOSS, DAMAGE, LIABILITY, OR EXPENSE THAT MAY ARISE OUT OF, OR IN ANY WAY BE CONNECTED WITH THIS FACILITY USE AGREEMENT. HOWEVER, THIS AGREEMENT DOES NOT PERTAIN TO LOSSES OR INJURIES THAT ARE THE RESULT OF THE SOLE NEGLIGENCE OF THE DISTRICT / COE.

Applicant must submit this form to the Site Administrator fifteen (15) working days prior to the date of use to insure time for processing. Applicant acknowledges that the District's / COE's willingness to rent this facility is contingent upon approval by the Site Administrator and by the District's / COE's Business Services Department. Permission will not be granted until all necessary documents such as certificates of insurance are received by the District / COE. User will be mailed a copy of the Agreement for the Use of School Facilities when permission is granted and this copy of the Agreement should be carried by the user as proof of permission for facility use.

In accordance with Education Code Sections 38135-38136, the facility user acknowledges that the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement, the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means, and the facility user is not a communist-action organization or communist front organization required by law to be registered with the Attorney General of the United States.

Name of FACILITY USER's Organization: _____

Name of Representative/Agent (please print): _____

Signature of Representative: _____

Address: _____

Work Phone: () _____ Other Phone: () _____

PLEASE DO NOT WRITE BELOW THIS LINE

TO THE SITE ADMINISTRATOR: This request must be submitted to Business Services ten (10) working days prior to event to insure that necessary processing may be completed. Your signature indicates that the above request will not conflict with the education program and that the facility is available at the time requested.

Site Administrator's Signature _____ Date _____

Administrator's Comment or Conditions: (optional): _____

Are additional conditions for facility attached? _____ If so, number of pages: _____

DATE APPLICATION RECEIVED BY BUSINESS OFFICE: _____ APPROVED _____ NOT APPROVED _____

Business Services Administrator's Signature _____

Use of Facility: Per AB 1194 & the California Health & Safety Code, any entity of private party conducting a live event in a facility holding from 50 to 1000 occupants and for which tickets are sold, MUST make an announcement regarding the locations of the emergency exits before the live program may commence.