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BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

5:35 PM, January 10, 2017

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

**Attendance Taken at 6:02 PM:**

Present:

Rachael Brothers  
Clint Celio  
Geoff Ellis  
Tony Holdridge  
Amy Mecak  
Dr. Scott Smith  
Dr. Patrick Traynor  
Cheri Warrell  
Jessica Young

Absent:

Jenny Goldstein

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

Minutes:

Mr. Celio called the meeting to order at 6:02 p.m.

Mr. Celio read what was to be discussed in closed session and asked for any public comment.

**A. Agenda Approval**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Amy Mecak.

Yes Rachael Brothers  
Yes Clint Celio  
Yes Geoff Ellis  
Yes Tony Holdridge  
Yes Amy Mecak

Minutes:

It was the consensus of the Board that the presentation on the 2016 CSBA Annual Education Conference by Mrs. Mecak and Mrs. Brothers be held over to the February meeting.

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**2. CLOSED SESSION ITEMS**

**A. Announcement of Items to be Discussed in Closed Session**

**1. Conference with Legal Counsel - One Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code Section 54956.9**

**2. Conference with Legal Counsel - One Anticipated Litigation Significant Exposure to Litigation Pursuant to paragraph (2) of Subdivision (d) of Government Code Section 54956.9; One case: alleged violation of Brown Act**

**3. Conference to review Superintendent's Performance Evaluation per Government Code 54957 and Government Code 54954.5(e)**

**4. Public Employee Employment per Government Code 54957**

**a. Title: Classified Employees**

**b. Title: Certificated Employees**

**5. Conference with Labor Negotiator per Government Code 54957.6**

**a. Employee Organization: Alpine County Teachers Association**

**b. Unrepresented Employees: ACUSD Classified Employees Organization**

**B. Public Comment on Items to be Discussed in Closed Session**

**C. Closed Session**

Minutes:

The meeting was convened into closed session at 6:05 p.m.

**D. Open Session - Call to Order**

Minutes:

The meeting was reconvened into open session at 6:50 p.m. Mr. Celio announced that no action had been taken.

**E. Public Comment on Action Taken in Closed Session**

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**3. HEARING OF THE PUBLIC**

Minutes:  
There were no comments from the public present.

**4. PRESENTATIONS**

**A. Bear Valley**

Minutes:  
Via phone communication, Ms. Lauren Schimke, Bear Valley resident, presented to the Board that the community supports reopening the Bear Valley School in 2017 for current and future families. She stated that the current building or a modular building could be used and it was crucial for the families and longevity of the town. Ms. Katie Krayk, Alpine county resident and parent of former Bear Valley School student(s), presented to the Board that the school was essential for the school children, families, and community members and asked the Board to reconsider opening the school. She mentioned the number of preschoolers and spoke on the school's history.

Ms. Schimke read a letter from Jim and Trish Federly, former Bear Valley School teachers, in support of reopening the school and the social benefits to the children. Mrs. Schimke provided attendance projections from 2017 through 2021 and stressed the need to reopen the school. Mr. Celio requested Ms. Schimke continue to report on Bear Valley school during the February meeting. Dr. Traynor advised the Board that the Bear Valley Parent Survey had been distributed, the results would be compiled, and the architect's report and Facilities Advisory Committee input would be taken into consideration.

**5. STAFF/DEPARTMENT/BOARD REPORTS**

**A. Presentation on the 2016 CSBA Annual Education Conference by Amy Mecak and Rachael Brothers, Board Members**

Minutes:  
It was the consensus of the Board to hold over the 2016 CSBA Annual Education Conference presentation until the February meeting.

**6. CONSENT AGENDA ITEMS**

**A. Consent Agenda Approval**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.  
Yes Rachael Brothers

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- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**B. Regular Board Meeting Minutes of December 13, 2016**

**C. Monthly Warrants**

**D. 2016-2017 Substitute List**

**E. January 2017 Quarterly Report stating zero complaints have been filed regarding the Williams Uniform Complaint procedures regarding textbooks and instructional materials, teacher vacancy or missassignments, and facilities conditions**

**F. Audit Contract with Stephen Roatch Accountancy Corporation for Year 1 of 3**

**7. COMMUNICATIONS**

**A. Diamond Digest, January 2017**

**B. Alpine County Teacher's Association Sunshine Proposal for the 2017-2018 School Year**

**8. ADMINISTRATIVE REPORTS**

**A. Superintendent's Report**

Minutes:  
Dr. Patrick Traynor, Superintendent, reported to the Board the Focus Group pertaining to LCAP input would be held on January 18th at the Hung A Lel Ti Community. He also reported on the school closures in light of the current weather conditions.

**B. Principal's Report**

Minutes:  
Dr. Smith, Principal/Director of Student Services, reported to the Board that the Holiday performance went very well and thanked Washoe Tribe members that taught students Jingle Bells in the Washoe language. He further reported that a Parent Involvement Policy Committee was being formed to work on the Parent Involvement policy.

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**C. Business Manager's Report**

Minutes:

Ms. Jessica Young, Business Manager, reported to the Board that the architect reports had been received from Aspen Street Architects, the HVAC mechanical project had been completed, and the audit would be presented during tonight's meeting.

**9. ACTION ITEMS**

**A. New Business**

**1. Approve Agreement for Independent Services with Frank Benvenuto for Music Consulting services through June 7, 2017**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:

Dr. Traynor explained that the contractor would work with staff to implement instrument instruction. After some discussion, Board President Celio spoke in support of the music program and directed Dr. Traynor to revise the contract to include a maximum of six (6) hours per week.

**2. Approve the Public Employee Employment for the 2016-2017 school year**

**a. Carla Marchut, Administrative Assistant to the Principal, Classified Salary Schedule Range 28; effective December 22, 2016**

**Motion Passed:** Passed with a motion by Geoff Ellis and a second by Rachael Brothers.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

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**b. Kristen Tuell, Cafeteria Manager/Cook, Classified Salary Schedule Range 30, effective January 6, 2017**

**3. Adoption of the ACUSD School Board initial proposals to the Alpine County Teacher's Association and ACUSD Classified Employees Organization**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**4. Approve the appointment of School Attendance Review Board member**

**a. Alpine County Behavioral Health Services: Lisa Allen, Drug and Alcohol Program Specialist**

**Motion Passed:** Passed with a motion by Geoff Ellis and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**5. Approve the ACUSD Audit Report from the Stephen Roatch Accountancy Corporation, June 30, 2016**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:

Ms. Young reported there were no findings.

**6. Approve the rough drafts of the 2015-2016 School Accountability Report Cards**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Amy Mecak.

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- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:  
Dr. Traynor explained the Student Accountability Report Card is a state required report which allows parents to compare schools statewide. Dr. Smith, Principal/Director of Student Services, explained that the report's tables would be populated by a different organization, certain information was omitted due to low reporting numbers, and clarified various items in the report. Dr. Traynor stated minor revisions would be made prior to the February 1st publishing deadline. Mrs. Mecak suggested grammatical revisions and having additional reviewers read the report.

- a. Diamond Valley Elementary School**
- b. Alpine County Secondary Community Day School**

**7. Set the date for the Board's Annual Self-Evaluation Meeting/Goal Setting/Budget Workshops**

**Motion Passed:** The Board's Annual Self Evaluation Meeting/Goal Setting/Budget Workshops were set for April 14, 2017. Passed with a motion by Rachael Brothers and a second by Tony Holdridge.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

**8. Approve Resolution D 16-17-09: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the January Board Meeting**

Minutes:  
Item 8 was not needed nor acted upon.

**B. Unfinished Business**

**10. OTHER REPORTS**

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**11. INFORMATION/DISCUSSION ITEMS**

**A. SSDA/ACSA 34th Annual Spring Conference, March 6-8, 2017; McClellan Conference Center; McClellan, CA**

**B. Distribution of Form 700, Statement of Economic Interests; due no later than March 31, 2017**

**C. CSBA Masters in Governance 2017 Courses and Schedule**

**D. Distribution of CSBA Professional Governance Standards for School Board Self-Evaluation**

**12. HEARING OF THE PUBLIC**

Minutes:

Mrs. Nani Ellis inquired if the Board and Superintendent Traynor received her cure and correct letter and Mr. Celio confirmed they had.

**13. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)**

**A. Announcement of Items to be Discussed in Closed Session**

**1. Conference with Legal Counsel - One Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (b) of Government Code Section 54956.9**

**2. Conference with Legal Counsel - One Anticipated Litigation Significant Exposure to Litigation Pursuant to paragraph (2) of Subdivision (d) of Government Code Section 54956.9; One case: alleged violation of Brown Act**

**3. Conference to review Superintendent's Performance Evaluation per Government Code 54957 and Government Code 54954.5(e)**

**4. Public Employee Employment per Government code 54957**

**a. Title: Classified Employees**

**b. Title: Certificated Employees**

**5. Conference with Labor Negotiator per Government Code 54957.6**



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**a. Employee Organization: Alpine County Teachers Association**

**b. Unrepresented Employees: ACUSD Classified Employees Organization**

**B. Public Comment on Items to be Discussed in Closed Session**

**C. Closed Session**

Minutes:  
The meeting was convened into closed session at 7:26 p.m.

**D. Open Session - Call to Order**

Minutes:  
The meeting was reconvened into open session at 7:41. Mr. Celio reported no action had been taken.

**E. Public Comment on Action Taken in Closed Session**

**14. ADJOURNMENT**

**Motion Passed:** Passed with a motion by Tony Holdridge and a second by Geoff Ellis.

- Yes Rachael Brothers
- Yes Clint Celio
- Yes Geoff Ellis
- Yes Tony Holdridge
- Yes Amy Mecak

Minutes:  
The meeting was adjourned at 7:42 p.m.

Respectfully submitted:

Approved by:



Patrick Traynor, Ph.D.  
Superintendent



Clint Celio  
President of the Board