

**ALPINE COUNTY UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

*Vision: All students are engaged and successful
Mission: We provide a safe and engaging learning environment.*

5:30 PM, December 13, 2016

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

The Governing Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

A. Agenda Approval

2. CLOSED SESSION ITEMS

Welcome to a meeting of the Alpine County Unified School District Board of Trustees. At this time, the Board of Trustees will listen to communication from the public on any Closed Session items. Please limit comments to three minutes per person.

A. Announcement of Items to be Discussed in Closed Session

- 1. Conference with Legal Counsel - one anticipated litigation; significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9**
- 2. Conference to review Superintendent's Performance Evaluation per GC 54957 and GC 54954.5(e)**
- 3. Conference with Labor Negotiator per Government Code 54957.6**
Agency Negotiator: Dr. Patrick Traynor, Superintendent
 - a. Employee Organization: Alpine County Teachers Association**
 - b. Unrepresented Employees: ACUSD Classified Employees Organization**

4. Public Employee Employment per Government Code 54957

- a. Title: Classified Employees**
- b. Title: Certificated Employees**

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

D. Open Session - Call to Order

E. Public Comment on Action Taken in Closed Session

3. HEARING OF THE PUBLIC

The law allows the public to address the Governing Board on any matter, whether or not it is on the agenda, but the law prohibits action by the Governing Board on nonagenda items. Board Bylaw 9323 states that "Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each

item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional person speak only if they have something new to add.”

4. PRESENTATIONS

- A. Board Member Appreciation**
- B. Bear Valley**

5. CONSENT AGENDA ITEMS

Information concerning the following consent items has been forwarded to each board member for study prior to this meeting. Unless a board member has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Governing Board

- A. Consent Agenda Approval**
- B. Regular Board Meeting minutes of November 8, 2016**
- C. Monthly Warrants**
- D. Discarded Book List from Ms. Lawlor, Library Media Clerk**
- E. Accept resignations of Classified Employees**
- F. Travel request for Dr. Patrick Traynor, Superintendent; Amy Mecak, and Rachael Brothers, Board Members-Elect, to attend the CSBA Annual Education Conference being held in San Francisco, CA from November 30 to December 2, 2016**
- G. Travel request for Mr. Mike Keys, Academic Career Personal/Social Development Counselor, to attend the 95th Annual CERA Conference being held in Sacramento, CA from November 30 to December 2, 2016**
- H. Ratify Climate Control Incorporated Turn-key Control Retrofit contract and Added Work Scope Requirements contract**

6. COMMUNICATIONS

- A. Alpine County Unified School District Classified Employees Organization Sunshine Proposal for the 2017-2018 School Year**
- B. California AfterSchool Network California Department of Education Expanded Learning Program 2016 Grantee Orientation conference report by Aubrey Trevett, After School Program Coordinator/Teacher**
- C. Diamond Digest, December 2016**
- D. 2016 CSBA Annual Education Conference report by Rachael Brothers, Board Member-elect**

7. ADMINISTRATIVE REPORTS

- A. Superintendent's Report**
- B. Principal's Report**
- C. Business Manager's Report**

8. ACTION ITEMS

- A. New Business**
 - 1. Review and approve the first readings of CBSA recommended Board Policies, Board Regulations, and Board ByLaws**

- a. **BP/AR 1312.3 Uniform Complaint Procedures**
 - b. **BP/AR 3230 Federal Grant Funds**
 - c. **BP/AR 3270 Sales and Disposal of Books, Equipment, and Supplies**
 - d. **AR 3440 Inventories**
 - e. **AR 3460 Financial Reports and Accountability**
 - f. **AR 3512 Equipment**
 - g. **BP/AR 5145.3 Nondiscrimination/Harassment**
 - h. **BP/AR 5145.7 Sexual Harassment**
- 2. Approve the request to advertise and hire for the following positions for the 2016-2017 school year**
- a. **Cafeteria Manager/Cook**
 - b. **Administrative Assistant to the Principal**
 - c. **Fiscal Analyst**
 - d. **Expanded Learning Program Tutor**
 - e. **Walk On Coach**
 - f. **Substitute Teachers**
- 3. Review and approve the Annual Report of Developer Fees collected for residential and commercial projects and the Five Year Developer Fee Report**

Pursuant to Government Code Section 66006(b), each year the District is required to prepare an annual report of developer fees collected from residential and commercial development projects and present it to the governing board at a regularly scheduled meeting.

Pursuant to Government Code Section 66001(d), on the fifth year following the first deposit into the fund, and every five years thereafter, the District is required to prepare a report making findings with respect to the unexpended portion of the fund.

The reports must be made available for public review at least 15 days before the meeting. The documents were made available for public review as required by law.

- 4. Approve the appointment of School Attendance Review Board members**
- a. **Washoe Tribal Truancy: Tony Kizer, Truancy Officer**
 - b. **Washoe Tribal Probation: Paula Smith, Juvenile Probation Officer**
 - c. **Tahoe Youth and Family Services: Cheyanne Lane, Supportive Services Coordinator**
 - d. **Alpine County Sheriff's Department: Brian Lowry, Deputy Sheriff/School Resource Officer**
 - e. **Alpine County Child Protective Services: Matthieu David, Social Worker**
- 5. Approve Resolution D16-17-07: Resolution Authorizing the Superintendent to Authorize Certain Acts**
- 6. Approve the Addendum to Superintendent's Employment Contract**

7. Approve the District Superintendent's Evaluation
8. Approve the District certification of the First Interim Report dated October 31, 2016
9. Approve Resolution D16-17-08: Resolution to allow Board Members to be paid for non-attendance per EC 35120 for the December Board meeting

B. Unfinished Business

9. OTHER REPORTS

10. INFORMATION ITEMS

- A. SSSA/ACSA 34th Annual Spring Conference, March 6-8, 2017; McClellan Conference Center, McClellan, CA
- B. SSSA Governor's Budget Workshop being held on January 17, 2017 at the Sacramento Convention Center and January 18, 2017 at the Hyatt Regency Orange County
- C. Date of Organizational Meetings: January 10, 2017

11. HEARING OF THE PUBLIC

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12. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

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D. Open Session - Call to Order

E. Public Comment on Action Taken in Closed Session

13. ADJOURNMENT

In compliance with the Disabilities Act, if you need special assistance to access the board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Jenny Goldstein at (530) 694-2230, ext 210. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the board meeting.

Non-Confidential Documents in the Board Agenda Packet are available for review at the office of the Alpine County Unified School District/County Office of Education, 43 Hawkside Drive, Markleeville, CA 96120, 8:00 a.m. – 4:30 p.m., Monday through Friday – excluding District/County holidays.

Board agendas are posted outside the Alpine County Unified School District/County Office of Education building in a weather-protected glass case. Additionally, they are posted at the Markleeville U.S. Post Office, Alpine County Administration Center, Alpine County Library, Bear Valley Library and Bear Valley U.S. Post Office. The agendas can also be located on the district's web site located at www.alpinecoe.k12.ca.us